

Section Nine: Running a Safe Job

The Success of any Safety Program Hinges on....

- Clearly stated company policy work rules.(best if in writing)
- Regularly scheduled and informative safety training and meetings.
- A thorough self auditing program.
- The assistance and cooperation of all employees.
- All employees following the work rules.
- An enforced discipline policy for those not following the rules.

Who is Responsible for Safety?

- Everyone!
- Everyone must take the obligation seriously.
- Unsafe work practices should not be tolerated.
- Unsafe conditions should not be tolerated.
- Safety should never be compromised to production or product!

Everyone Must....

- Comply with all federal, state and local laws.
- Use good judgement and safe practices on all jobs.
- Comply with your company's Safety and Health Program and Work Rules.

As a Owner/Operator you should:

- Foster a work environment where safety is paramount.
- Make sure employees get the training needed necessary to maintain a safe work site.
- Implement the company's safety program.
- Monitor and require compliance with the company's program, work rules and OSHA.
- Provide the necessary PPE.
- Make sure that purchased supplies and equipment comply with safety standards.
- Make sure that employee owned equipment complies with OSHA and company polices.
- Maintain employee records.

As a Supervisor you should:

- Monitor and require compliance with company program, work rules, and OSHA.
- Make sure safety equipment is available and used!
- Conduct job-site inspections, safety meetings, training, and supervise the workers!
- Correct hazards and unsafe practices.
- Obtain medical attention for the injured.

As a Worker you should:

- Comply with the safety program and work rules.
- Actively participate in safety training.
- Ask for assistance and supervision as needed.
- Use and maintain all equipment in accordance with the safety program, work rules and OSHA.
- Use and maintain your PPE.
- Report all observed unsafe acts, practices, conditions, near misses and injuries.
- Correct unsafe acts, practices or conditions within your immediate work area.

Each employee should receive:

- A copy of the company's safety and health program and work rules.
- A copy of the OSHA Logging Standard.
- A detailed description of the job tasks and proper techniques for performing them.
- Detailed instruction on proper use and maintenance of PPE.
- Training for hazard identification and corresponding safety standards and work rules.
- On the job observation to ensure technical competence and safety awareness.

Training...Should be provided to all:

- As soon as possible for initial training for each current and new employee.
- Prior to initial assignment for each new employee.
- Whenever a worker is assigned a new work task, tools, equipment or machines.
- Whenever a worker demonstrates unsafe job performance.

Training....Should consist of:

- The safe performance of assigned work tasks.
- The safe use, operation and maintenance of tools, machines, equipment, and PPE.
- Hazard recognition and control.
- Procedures, practices and requirements of the employer's work site, safety program, work rules, and OSHA standards.

Training Should Include :

1. Safe felling techniques and chain saw operation.
2. Machines/Skidder operation.
3. Dead trees/Widow Makers/Snags/Hung trees.
4. Hazard identification and control.
5. Personal protective equipment (PPE).
6. Emergency Communication and Evacuation.
7. First Aid, CPR, and Bloodborne Pathogens.
8. Hearing conservation, Lock-out/Tag-out, and Hazard Communication.

Most importantly !

Workers need to be **trained to recognize** safety hazards associated with their individual work tasks, and taught the preventative and protective **measures to deal with** such hazards.

Safety Meetings

- Held at least monthly, weekly is better and all must attend.
- At least 30 minutes long.
- Run by owner or foreman.
- Present to the workers the past week's inspection results and discuss.
- Present other selected topics and discuss.
- Seek worker input, ideas, concerns, and suggestions.
- Take minutes for records and to give out at the next meeting.
- Document with sign in sheet.

A Great Opportunity

- Take meetings seriously and your crew will too!
- Production and safety go hand in hand, use this time to make sure safety is at least as important as product.

Training....Are Training Records Needed?

- Written training certification must be maintained.
- Must have names of employees trained, the dates, signature of employer/trainer.
- If accepting another employer's training, employer must indicate and sign date of determining acceptable prior training.

Work Rule Enforcement

Consider using the following for an employee who fails to comply with safety standards or work rules:

1. First Violation: Verbal Warning
2. Second Violation: Written Warning
3. Third Violation: Suspension for two days.
4. Fourth Violation: Termination

On Site Inspections

- Conducted frequently and regularly, at least weekly (daily is better), by the foreman/owner.
- Done to ensure compliance with company policies, work rules, and OSHA.
- A written check list is recommended
- Check list and results can be used at next safety meeting.
- Records should be maintained of each inspection.

Investigating Accidents and Near Misses

- There is something to be learned from each event.
- All accidents and near misses must be reported.
- The owner/operator should conduct an investigation.
- Investigation results will be discussed at the next safety meeting.

Safety Management Check List

- Do you have zero tolerance for unsafe conditions and unsafe acts?
- Does your company have a written safety program with clearly stated work rules?
- Do your workers understand their role and responsibilities concerning safety?
- Do you provide new employees with a safety orientation?
- Do you encourage the reporting of unsafe conditions and acts?
- Do you perform frequent and regular job site safety inspections?
- Do you investigate accidents and near misses?
- Do you have regularly scheduled safety training and meetings?
- Do you periodically take a good look at your safety program?
- Do you have the assistance and cooperation of your employees?
- Do your employees follow your work rules?
- Do you have a discipline policy for workers who won't follow the rules?
- Do you use it fairly and consistently?
- Do you lead by the example you set?
- Do you provide the necessary safety equipment for your workers and make sure they use it?