

# EMERGENCY PREPAREDNESS RESOURCE GUIDE

The best time to prepare for a workplace emergency is before it happens. Preparing before an emergency helps employers and workers respond quickly and efficiently. Find activities, tools, and materials on workplace emergency preparedness and response below.

## Find OSHA Resources and Guidelines

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### Getting started: Basic Preparedness | OSHA

<https://www.osha.gov/emergency-preparedness/getting-started>

Information on preparedness for various industries and emergencies, including emergency action plans, PPE for response and recovery workers, and evacuation/shelter-in-place information.

### Emergency Preparedness and Response | OSHA

<https://www.osha.gov/emergency-preparedness>

Find links to a variety of topics on emergency preparedness, such as industry-specific resources, information based on type of emergency, OSHA rulemaking, helpful apps, and more.

## Create an Emergency Response Action Plan

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### Emergency Action Plan e-Tool | OSHA

<https://www.osha.gov/etools/evacuation-plans-procedures>

An e-tool that helps small, low-hazard service or retail businesses implement an emergency action plan and comply with OSHA's emergency standards.

### Response and Recovery Plans | Ready.gov

<https://www.ready.gov/business/emergency-plans>

Business continuity plans, crisis communications, emergency response, and IT disaster recovery.

## Train Staff in Emergency Preparedness

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### Training Requirements in OSHA Standards and Training Guidelines | OSHA

<https://www.osha.gov/sites/default/files/publications/osha2254.pdf>

Training requirements specific to OSHA's standards in General Industry, Maritime, Construction, Agriculture, and Federal Employee Programs.

### National Incident Management System (NIMS) Training | Federal Emergency Management Agency (FEMA) <http://training.fema.gov/IS/Nims.asp>

The NIMS guides organizations to work together to prevent, mitigate, respond to, and recover from incidents. Emergency management personnel can receive training and certification.



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## Be a Ready Business

**Ready.gov** | U.S. Department of Homeland Security

<https://www.ready.gov/business>



Ready.gov contains a wide variety of resources for home and work life about a variety of disasters and emergencies. Business-specific resources include toolkits, trainings and exercises, and business emergency plans.

**Prepare for Emergencies** | Small Business Administration (SBA)

<https://www.sba.gov/business-guide/manage-your-business/prepare-emergencies>

A step-by-step guide for small businesses to prepare and plan for emergencies, reduce impacts, and find financial help after a disaster.

## Other Resources

**On-Site Consultation Program** | OSHA

<https://www.osha.gov/consultation>

A confidential, no-cost service primarily for smaller businesses. OSHA consultants can identify workplace hazards, provide compliance advice, and help establish and improve safety and health programs.

**Kids and Families Emergency Planning Resources** | Ready.gov

<https://www.ready.gov/kids>

Emergencies can and will affect you and your workers' home lives as well. Prepare to respond effectively to emergencies both at home and at work, especially if a disaster threatens both.

**Safety Guidelines: Emergency Response and Recovery Workers** | CDC: National Institute for Occupational Safety and Health (NIOSH) <https://www.cdc.gov/niosh/emres/safety/index.html>

Information for emergency response and recovery workers on identifying potential hazards and using personal protective equipment when responding to emergency events.



**Learn about and sign up for emergency alerts**

<https://www.ready.gov/alerts>

