

*Total Respondents:* 848.  
*Total Annual Responses:* 848.  
*Average Time per Response:* 1.28 hours.  
*Estimated Total Burden Hours:* 1,085  
*Frequency:* On occasion.  
*Total Burden Cost (capital/startup):* \$0.  
*Total Burden Cost (operating/maintenance):* \$339.20.

Comments submitted in response to this notice will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Dated: July 8, 2004.

**Bruce Bohanon,**

*Chief, Branch of Management Review and Internal Control, Division of Financial Management, Office of Management, Administration and Planning, Employment Standards Administration.*

[FR Doc. 04-15962 Filed 7-13-04; 8:45 am]

BILLING CODE 4510-30-P

## DEPARTMENT OF LABOR

### Occupational Safety and Health Administration

[Docket No. ICR 1218-0176 2004]

#### Proposed Information Collection Request Submitted for Public Comment and Recommendations; 29 CFR Part 1904, Recording and Reporting Occupational Injuries and Illnesses (1218-0176)

**ACTION:** Notice.

**SUMMARY:** The Department of Labor, as part of its continuing effort to reduce paperwork and respondent burden, conducts a pre-clearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA 95) (44 U.S.C. 3506(c)(2)(A)). This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and impact of collection requirements on respondents can be properly assessed. The Occupational Safety and Health Administration (OSHA) is soliciting comments concerning the proposed extension of approval for the current paperwork requirements of 29 CFR 1904, Recording and Reporting Occupational Injuries and Illnesses. A copy of the proposed information collection request can be

obtained by contacting the office listed below in the address section of this notice.

**DATES:** Written comments must be submitted on or before September 13, 2004.

Written comments should:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the Agency, including whether the information will have practical utility;
- Evaluate the accuracy of the Agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

**ADDRESSES:** Comments are to be submitted to the Docket Office, Docket No. ICR 1218-0176 2004 U.S. Department of Labor, Room N-2625, 200 Constitution Avenue, NW., Washington, DC 20210, telephone: (202) 693-2350. Written comments limited to 10 pages or less in length may also be transmitted by facsimile to (202) 693-1648.

**FOR FURTHER INFORMATION CONTACT:**

Jacqueline Gilmore, Office of Statistical Analysis, Occupational Safety and Health Administration, U.S. Department of Labor, Room N3507, 200 Constitution Avenue, NW., Washington, DC 20210, telephone: (202) 693-1889. Copies of the referenced information collection request are available for inspection and copying in the Docket Office and will be mailed to persons who request copies by telephoning Jacqueline Gilmore at (202) 693-1889 or Todd Owen at (202) 693-3222. For electronic copies, contact OSHA's Web page on the Internet at <http://www.osha.gov/>.

**SUPPLEMENTARY INFORMATION:**

I. *Background:* The OSHA Act and 29 CFR part 1904 prescribe that certain employers maintain records of job related injuries and illnesses. The injury and illness records are intended to have multiple purposes. One purpose is to provide data needed by OSHA to carry out enforcement and intervention activities to provide workers a safe and healthy work environment. The data are

also needed by the Bureau of Labor Statistics to report on the number and rate of occupational injuries and illnesses in the country.

The data also provides information to employers and employees of the kinds of injuries and illnesses occurring in the workplace and their related hazards. Increased employer awareness should result in the identification and voluntary correction of hazardous workplace conditions. Likewise, employees who are provided information on injuries and illnesses will be more likely to follow safe work practices and report workplace hazards. This would generally raise the overall level of safety and health in the workplace.

OSHA currently has approval from the Office of Management and Budget (OMB) for information collection requirements contained in 29 CFR 1904. That approval will expire on October 31, 2004, unless OSHA applies for an extension of the OMB approval. This notice initiates the process for OSHA to request an extension of the current OMB approval. This notice also solicits public comment on OSHA's existing paperwork burden estimates from those interested parties and to seek public response to several questions related to the development of OSHA's estimation. Interested parties are requested to review OSHA's estimates, which are based upon the most current data available, and to comment on their accuracy or appropriateness in today's workplace situation.

II. *Current Actions:* This notice requests public comment on an extension of the current OMB approval of the paperwork requirements in 29 CFR 1904, Recording and Reporting Occupational Injuries and Illnesses.

*Type of Review:* Extension of currently approved collection.

*Agency:* U.S. Department of Labor, Occupational Safety and Health Administration.

*Title:* Recording and Reporting Occupational Injuries and Illnesses.

*OMB Number:* 1218-0176.

*Agency Number:* ICR-1218-0176 2004.

*Frequency:* Recordkeeping.

*Affected Public:* Business or other for-profit; farms; not-for-profit institutions; State and local government.

*Cite/Reference/Form/etc:* 29 CFR part 1904; OSHA Form 300; OSHA Form 300A, OSHA Form 301.

*Number of Respondents:* 1,484,000.

*Estimated Time Per Respondent:* 2.0 hours.

*Total Burden Hours:* 2,991,796 hours.

Comments submitted in response to this notice will be summarized and/or

included in the request for Office of Management and Budget approval of the information collection request. They will also become a matter of public record.

Dated: July 7, 2004.

**John L. Henshaw,**

*Assistant Secretary for Occupational Safety and Health.*

[FR Doc. 04-15921 Filed 7-13-04; 8:45 am]

**BILLING CODE 4510-26-M**

## NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

### Agency Information Collection Activities: Submission for OMB Review; Comment Request

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice.

**SUMMARY:** NARA is giving public notice that the agency has submitted to OMB for approval the information collection described in this notice. The public is invited to comment on the proposed information collection pursuant to the Paperwork Reduction Act of 1995.

**DATES:** Written comments must be submitted to OMB at the address below on or before August 13, 2004 to be assured of consideration.

**ADDRESSES:** Comments should be electronically mailed to: OMB Desk Officer for NARA.

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the proposed information collection and supporting statement should be directed to Tamee Fechhelm at telephone number 301-837-1694 or fax number 301-837-3213.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Paperwork Reduction Act of 1995 (Pub. L. 104-13), NARA invites the general public and other Federal agencies to comment on proposed information collections. NARA published a notice of proposed collection for this information collection on April 21, 2004 (69 FR 21584 and 21585). No comments were received. NARA has submitted the described information collection to OMB for approval.

In response to this notice, comments and suggestions should address one or more of the following points: (a) Whether the proposed information collection is necessary for the proper performance of the functions of NARA; (b) the accuracy of NARA's estimate of the burden of the proposed information collection; (c) ways to enhance the quality, utility, and clarity of the

information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including the use of information technology. In this notice, NARA is soliciting comments concerning the following information collection:

*Title:* Volunteer Service Application Form.

*OMB number:* 3095-NEW.

*Agency form number:* NA Form 6045.

*Type of review:* Regular.

*Affected public:* Individuals or households.

*Estimated number of respondents:* 2,300.

*Estimated time per response:* 15 minutes.

*Frequency of response:* On occasion.

*Estimated total annual burden hours:* 575 hours.

*Abstract:* NARA uses volunteer resources to enhance its services to the public and to further its mission of providing ready access to essential evidence. Volunteers assist in outreach and public programs and provide technical and research support for administrative, archival, library, and curatorial staff. NARA needs a standard way to recruit volunteers and assess the qualifications of potential volunteers. The NA Form 6045, Volunteer Service Application Form, will be used by members of the public to signal their interest in being a NARA volunteer and to identify their qualifications for this work.

Dated: July 9, 2004.

**L. Reynolds Cahoon,**

*Assistant Archivist for Human Resources and Information Services.*

[FR Doc. 04-15996 Filed 7-13-04; 8:45 am]

**BILLING CODE 7515-01-P**

## NATIONAL COUNCIL ON THE HUMANITIES

### Notice of Meeting

July 8, 2004.

Pursuant to the provisions of the Federal Advisory Committee Act (Public Law 92-463, as amended) notice is hereby given the National Council on the Humanities will meet in Washington, DC on July 29-30, 2004.

The purpose of the meeting is to advise the Chairman of the National Endowment for the Humanities with respect to policies, programs, and procedures for carrying out his functions, and to review applications for financial support from and gifts offered to the Endowment and to make recommendations thereon to the Chairman.

The meeting will be held in the Old Post Office Building, 1100 Pennsylvania Avenue, NW., Washington, DC. A portion of the morning and afternoon sessions on July 29-30, 2004, will not be open to the public pursuant to subsections (c)(4), (c)(6) and (c)(9)(B) of section 552b of title 5, United States Code because the Council will consider information that may disclose: Trade secrets and commercial or financial information obtained from a person and privileged or confidential; information of a personal nature the disclosure of which would constitute a clearly unwarranted invasion of personal privacy; and information the premature disclosure of which would be likely to significantly frustrate implementation of proposed agency action. I have made this determination under the authority granted me by the Chairman's Delegation of Authority dated July 19, 1993.

The agenda for the sessions on July 29, 2004, will be as follows:

#### Committee Meetings

(Open to the Public): Policy Discussion.

9-10:30 a.m.

Challenge Grants—Room 415

Education Programs—Room 315

Federal/State Partnership—Room 507

Public Programs—Room 420

(Closed to the Public): Discussion of specific grant applications and programs before the Council.

10:30 a.m. until adjourned

Challenge Grants—Room 415

Education Programs—Room 315

Federal/State Partnership—Room 507

Public Programs—Room 420

2:30-3:30 p.m.—National Humanities Medals—Room 527

The morning session on July 30, 2004, will convene at 9 a.m., in the 1st Floor Council Room M-09, and will be open to the public, as set out below. The agenda for the morning session will be as follows:

A. Minutes of the Previous Meeting

B. Reports

1. Introductory Remarks

2. Staff Report

3. Congressional Report

4. Reports on Policy and General Matters

a. Challenge Grants

b. Education Programs

c. Federal/State Partnership

d. Public Programs

e. National Humanities Medals

The remainder of the proposed meeting will be given to the consideration of specific applications and closed to the public for the reasons stated above.