



# OSHA NOTICE

U.S. DEPARTMENT OF LABOR

Occupational Safety and Health Administration

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DIRECTIVE NUMBER: 10-04 (ADM 00)

EFFECTIVE DATE: 5/14/2010

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SUBJECT: Cancellation of OSHA Instructions AOC 00-00-002 & IPC 01-00-001

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## ABSTRACT

**Purpose:** This Notice cancels two obsolete OSHA directives.

**Scope:** OSHA-wide.

**References:** None.

**Cancellations:** OSHA Instruction AOC 00-00-002, OSHA Executive Board, January 31, 2002; OSHA Instruction IPC 01-00-001, OSHA Correspondence Manual, February 27, 1981.

**State Impact:** This is not a Federal Program Change requiring State action.

**Action Offices:** Office of Management Systems and Organization.

**Originating Office:** Office of Management Systems and Organization.

**Contact:** Office of Management Systems and Organization  
Directorate of Administrative Programs  
200 Constitution Ave., N.W.  
Washington, DC 20210

By and Under the Authority of

David Michaels, PhD, MPH  
Assistant Secretary

ABSTRACT-1

## **Executive Summary**

This Notice cancels two OSHA directives that no longer represent the Agency's policies.

## **Significant Changes**

OSHA Instructions AOC 00-00-002, OSHA Executive Board (OEB); and IPC 01-00-001, OSHA Correspondence Manual are cancelled.

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- I. Purpose. This Notice cancels two obsolete OSHA directives.
- II. Scope. This Notice applies OSHA-wide.
- III. References. None.
- IV. Cancellations.
  - A. OSHA Instruction AOC 00-00-002 (ADM 11-0.4) OSHA Executive Board; January 31, 2002.
  - B. OSHA Instruction IPC 01-00-001 (ADM 3-2.1A) OSHA Correspondence Manual; February 27, 1981.
- V. Action Offices.
  - A. Responsible Office. Directorate of Administrative Programs (DAP), Office of Management Systems and Organization
  - B. Action Offices. DAP, Office of Management Systems and Organization
  - C. Information Offices. All OSHA offices
- VI. Federal Program Change. This is not a Federal Program Change requiring State action.
- VII. Significant Changes. Cancellation of two obsolete OSHA directives.
- VIII. Expiration Date. This Notice will expire one year from the effective date, unless replaced earlier by another directive. The cancellation is permanent.
- IX. Background Information on the Cancelled Directives.

This Notice cancels two OSHA directives that no longer represent the Agency's policies.

- A. OSHA Instruction AOC 00-00-002 (ADM 11-0.4), OSHA Executive Board (OEB); January 31, 2002.

OEB was established as the Agency's forum to discuss, consider and provide pre-decisional advice to the Assistant Secretary on significant matters of Agency policy, operations, management, procedure, standards, or legislation.

OEB is no longer in operation and, therefore, the directive governing its functions and operations is obsolete.

- B. OSHA Instruction IPC 01-00-001 (ADM 3-2.1A), OSHA Correspondence Manual; February 27, 1981.

In all executive correspondence, OSHA follows the general guidelines outlined in the DOL Correspondence Management Program. The document can be found in the U.S. Department of Labor Manual Series (DLMS), Chapter 500 on the Department's Labornet.