

## U.S. Department of Labor

Occupational Safety and Health Administration

130 South Elmwood Avenue

Suite 500

Buffalo, NY 14202

Phone: 716-551-3053 Fax: 716-551-3126



# Citation and Notification of Penalty

**To:**

Tonawanda Coke Corporation  
and its successors  
3875 River Road  
Tonawanda, NY 14150

**Inspection Number:** 1115789

**Inspection Date(s):** 01/06/2016 - 06/24/2016

**Issuance Date:** 06/30/2016

**Inspection Site:**

3875 River Road  
Tonawanda, NY 14150

*The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.*

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or** you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

**Posting** - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

**Informal Conference** - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

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If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

**Right to Contest** – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. **Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.**

**Penalty Payment** – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically on [www.pay.gov](http://www.pay.gov). On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type “OSHA” and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

**Notification of Corrective Action** – For each violation which you do not contest, you must provide ***abatement certification*** to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that ***abatement documentation*** is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

**Employer Discrimination Unlawful** – The law prohibits discrimination by an employer against an



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employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

**Employer Rights and Responsibilities** – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

**Notice to Employees** – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

**Inspection Activity Data** – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at [www.osha.gov](http://www.osha.gov). If you have any dispute with the accuracy of the information displayed, please contact this office.

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**U.S. Department of Labor**  
Occupational Safety and Health Administration



## NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 06/30/2016. The conference will be held by telephone or at the OSHA office located at 130

South Elmwood Avenue, Suite 500, Buffalo, NY 14202 on \_\_\_\_\_ at

\_\_\_\_\_. Employees and/or representatives of employees have a right to attend an informal conference.

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CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1115789

Company Name: Tonawanda Coke Corporation  
Inspection Site: 3875 River Road, Tonawanda, NY 14150  
Issuance Date: 06/30/2016

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 130 South Elmwood Avenue, Suite 500, Buffalo, NY 14202**

Citation Number \_\_\_\_\_ and Item Number \_\_\_\_\_ was corrected on \_\_\_\_\_  
By (Method of Abatement): \_\_\_\_\_  
\_\_\_\_\_

Citation Number \_\_\_\_\_ and Item Number \_\_\_\_\_ was corrected on \_\_\_\_\_  
By (Method of Abatement): \_\_\_\_\_  
\_\_\_\_\_

Citation Number \_\_\_\_\_ and Item Number \_\_\_\_\_ was corrected on \_\_\_\_\_  
By (Method of Abatement): \_\_\_\_\_  
\_\_\_\_\_

Citation Number \_\_\_\_\_ and Item Number \_\_\_\_\_ was corrected on \_\_\_\_\_  
By (Method of Abatement): \_\_\_\_\_  
\_\_\_\_\_

Citation Number \_\_\_\_\_ and Item Number \_\_\_\_\_ was corrected on \_\_\_\_\_  
By (Method of Abatement): \_\_\_\_\_  
\_\_\_\_\_

Citation Number \_\_\_\_\_ and Item Number \_\_\_\_\_ was corrected on \_\_\_\_\_  
By (Method of Abatement): \_\_\_\_\_  
\_\_\_\_\_

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Title

**NOTE: 29 USC 666(g)** whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

**POSTING:** A copy of completed Corrective Action Worksheet should be posted for employee review

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U.S. Department of Labor  
Occupational Safety and Health Administration

Inspection Number: 1115789  
Inspection Date(s): 01/06/2016 - 06/24/2016  
Issuance Date: 06/30/2016



**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation  
**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

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Citation 1 Item 1 Type of Violation: **Serious**

29 CFR 1910.22(a)(2): Floor(s) of workroom(s) were not maintained in a clean and, so far as possible, a dry condition:

- a) On or about 01/06/16, in the basement of the coal handling building; employees were exposed to slips, trips and fall hazards when the floor around the bottom of coal elevators #1 and #2 were wet, slippery and uneven.

**ABATEMENT CERTIFICATION REQUIRED**

Date By Which Violation Must be Abated:  
Proposed Penalty:

07/31/2016  
\$3600.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



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U.S. Department of Labor  
Occupational Safety and Health Administration

Inspection Number: 1115789  
Inspection Date(s): 01/06/2016 - 06/24/2016  
Issuance Date: 06/30/2016



**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation  
**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

**Citation 1 Item 2** Type of Violation: **Serious**

29 CFR 1910.147(f)(3)(i): A procedure was not utilized to afford the employees a level of protection equivalent to that provided by the implementation of a personal lockout or tagout device when servicing and/or maintenance was performed by a crew, craft;

- a) **On or about 01/06/16, in the Coal Handling Building; two employees greased and lubricated the coal elevator #2 and were exposed to caught in hazards when they perform these activities while the coal elevator was operating and without either employee affixing a lockout device on the energy isolation device.**
- b) **On or about 01/05/16, in the Battery Department; two employees greased and lubricated the pusher and were exposed to caught in or caught between hazards when they performed these activities while the pusher was energized and without either employee affixing a lockout device on the energy isolation device.**

ABATEMENT DOCUMENTATION REQUIRED

**ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM**

Date By Which Violation Must be Abated:  
Proposed Penalty:

07/31/2016  
\$7000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

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U.S. Department of Labor  
Occupational Safety and Health Administration

Inspection Number: 1115789  
Inspection Date(s): 01/06/2016 - 06/24/2016  
Issuance Date: 06/30/2016



**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation  
**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

**Citation 1 Item 3** Type of Violation: **Serious**

29 CFR 1910.147(f)(3)(ii): Group lockout or tagout devices were not used in accordance with procedures required by 29 CFR 1910.147(c)(4):

- a) **On or about 01/05/16, in the Battery Department; two employees greased and lubricated the Back Door Machine and were exposed to caught in or caught between hazards when they performed these activities with only one lock attached to the energy isolation device.**

**ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM**

Date By Which Violation Must be Abated:

07/31/2016

Proposed Penalty:

\$7000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



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U.S. Department of Labor  
Occupational Safety and Health Administration

Inspection Number: 1115789  
Inspection Date(s): 01/06/2016 - 06/24/2016  
Issuance Date: 06/30/2016



**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation  
**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

**Citation 1 Item 4** Type of Violation: **Serious**

29 CFR 1910.219(c)(4)(i): Unguarded projecting shaft end(s) projected more than one half the diameter of the shaft:

- a) On or about 01/06/16, in the Coal Handling Building; employees worked in proximity to the north side of the south coal elevator ( #2 ) and were exposed to a caught in hazard when the exposed portion of the shaft was 10 & 1/16 inches with a diameter of 3 & 3/8 inches.
- b) On or about 01/06/16, in the Coal Handling Building; employees worked in proximity to the south side of the south coal elevator (#2) and were exposed to a caught in hazard, when the exposed portion of the shaft was 4.5 inches with a diameter of 3 & 7/16 inches.
- c) On or about 01/06/16, in the Coal Handling Building; employees worked in proximity to the north side of the north coal elevator (#1) and were exposed to a caught in hazard when the exposed portion of the shaft was 6.5 inches with a diameter of 3 & 7/16 inches.
- d) On or about 01/06/16, in the Coal Handling Building; employees worked in proximity to the south side of the north coal elevator (#1 ) and were exposed to a caught in hazard, when the exposed portion of the shaft was 4 7/8 inches with a diameter of 3 & 7/16 inches.

**ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM**

Date By Which Violation Must be Abated:  
Proposed Penalty:

07/11/2016  
\$7000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

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U.S. Department of Labor  
Occupational Safety and Health Administration

Inspection Number: 1115789  
Inspection Date(s): 01/06/2016 - 06/24/2016  
Issuance Date: 06/30/2016



**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation  
**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

**Citation 1 Item 5** Type of Violation: **Serious**

29 CFR 1910.219(i)(1): Screw(s) or bolt(s) used in revolving collar(s) projected beyond the largest periphery of the collar:

- a) On or about 01/06/16, in the Coal Handling Building; employees worked in proximity to the bottom north side of the south coal elevator (#2 elevator ) and were exposed to a caught in hazard, when the metal collar, was installed to keep the shaft from traveling off the pulley and was secured with two threaded bolts ( at the 10 and 2 o'clock position) which extended four inches from the collar.

**ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM**

Date By Which Violation Must be Abated:  
Proposed Penalty:

07/11/2016  
\$7000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation  
**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

**Citation 1 Item 6** Type of Violation: **Serious**

29 CFR 1910.303(b)(2): Listed or labeled electrical equipment was not used or installed in accordance with instructions included in the listing or labeling:

- a) On or about 01/06/16, in the Coal Handling Building; employees were exposed to fire, explosion and struck by hazards when the cover for the 1 Elevator and 2 Elevator disconnect, located on the Mix Table Floor, was missing 15 out of 20 bolts which secured the cover.
- b) On or about 01/06/16, in the Coal Handling Building; employees were exposed to fire, explosion and struck by hazards when the cover for the 2 Shuttle disconnect, located on the Mix Table Floor, was missing 25 out of 26 bolts which secured the cover.
- c) On or about 01/06/16, in the Coal Handling Building; employees were exposed to fire, explosion and struck by hazards when the cover for the 15 Belt disconnect, located on the Mix Table Floor, was missing 3 out of 12 bolts which secured the cover.
- d) On or about 01/06/16, in the Coal Handling Building; employees were exposed to fire, explosion and struck by hazards when the cover for the 18 Belt disconnect, located on the Mix Table Floor, was missing 4 out of 12 bolts which secured the cover.
- e) On or about 01/06/16, in the Coal Handling Building; employees were exposed to fire, explosion and struck by hazards when the cover for the junction box for the lighting circuits was missing 8 out of the 10 bolts which secured the cover.

**ABATEMENT CERTIFICATION REQUIRED**

Date By Which Violation Must be Abated:  
Proposed Penalty:

07/25/2016  
\$3600.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



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**U.S. Department of Labor**  
Occupational Safety and Health Administration

**Inspection Number:** 1115789  
**Inspection Date(s):** 01/06/2016 - 06/24/2016  
**Issuance Date:** 06/30/2016



**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation  
**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

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See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

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U.S. Department of Labor  
Occupational Safety and Health Administration

Inspection Number: 1115789  
Inspection Date(s): 01/06/2016 - 06/24/2016  
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**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation  
**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

**Citation 2 Item 1 a** Type of Violation: **Repeat**

29 CFR 1910.147(c)(6)(i): The employer did not conduct a periodic inspection of the energy control procedure at least annually to ensure that the procedure and the requirement of this standard were being followed:

- a) **On or about 01/06/16, in the Coal Handling building; employees performed service and maintenance work on equipment such as but not limited to, #1 Elevator, Conveyor Belt 11, Conveyor Belt 15 Elevator and were exposed to crushing and caught on hazards when Hazardous Energy Control Procedures for this equipment were not conducted in 2015.**

**Tonawanda Coke Corporation was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.147 (c)(6)(ii), which was contained in OSHA inspection number 314846205, Citation Number 2, Item Number 1 and was affirmed as a final order on 11/02/10, with respect to a workplace located at 3875 River Road, Tonawanda, NY, 14150.**

**Tonawanda Coke Corporation was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.147 (c)(6)(ii), which was contained in OSHA inspection number 961334 Citation Number 2, Item Number 1 and was affirmed as a final order on 08/21/14, with respect to a workplace located at 3875 River Road, Tonawanda, NY, 14150.**

**ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM**

Date By Which Violation Must be Abated:  
Proposed Penalty:

08/15/2016  
\$70000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**U.S. Department of Labor**

Occupational Safety and Health Administration

**COPY**

**Inspection Number:** 1115789

**Inspection Date(s):** 01/06/2016 - 06/24/2016

**Issuance Date:** 06/30/2016



**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation

**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

**Citation 2 Item 1 b Type of Violation: Repeat**

29 CFR 1910.147(c)(6)(ii): The employer did not certify that periodic inspections of the energy control procedures had been performed:

- a) **On or about 01/06/16, in the Coal Handling building; employees performed service and maintenance work on equipment such as but not limited to, #1 Elevator, Conveyor Belt 11, Conveyor Belt 15 Elevator and were exposed to crushing and caught on hazards when Hazardous Energy Control Procedures for this equipment was not certified in 2015.**

**Tonawanda Coke Corporation was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.147 (c)(6)(ii), which was contained in OSHA inspection number 314846205, Citation Number 2, Item Number 1 and was affirmed as a final order on 11/02/10, with respect to a workplace located at 3875 River Road, Tonawanda, NY, 14150.**

**Tonawanda Coke Corporation was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.147 (c)(6)(ii), which was contained in OSHA inspection number 961334 Citation Number 2, Item Number 1 and was affirmed as a final order on 08/21/14, with respect to a workplace located at 3875 River Road, Tonawanda, NY, 14150.**

**ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM**

**Date By Which Violation Must be Abated:**

**08/15/2016**

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.





**Citation and Notification of Penalty**

**Company Name:** Tonawanda Coke Corporation  
**Inspection Site:** 3875 River Road, Tonawanda, NY 14150

**Citation 2 Item 2** Type of Violation: **Repeat**

29 CFR 1910.147(c)(7)(i)(A): Authorized employee(s) did not receive training in the recognition of applicable hazardous energy sources, the type and magnitude of the energy available in the workplace, and the methods and means necessary for energy isolation;

- a) **On or about 01/06/16, in the Coal Handling Building; employee assisting the greasing and lubrication of coal elevator #2 was exposed to a caught in hazard without receiving training on how to the means and methods for energy isolation of this equipment and the location of the energy isolation device(s) for this equipment.**
- b) **On or about 01/05/16, in the Battery Department; employee performed the greasing and lubrication of the Pusher and was exposed to caught in or between hazards without receiving training on the means and methods for energy isolation of this equipment and the location of the energy isolation device(s) for this equipment.**
- c) **On or about 01/05/16, in the Battery Department; employee performed greasing and lubrication of the Back Door Machine and was exposed to caught in or between hazards without receiving training on the means and methods for energy isolation and the location of the energy isolation device(s) for this equipment.**
- d) **On or about 01/05/16, in the Battery Department; employee performed greasing and lubrication of the Coal Dump Car and was exposed to caught in or between hazards without receiving training on the means and methods for energy isolation and the location of the energy isolation device(s) for this equipment.**

**Tonawanda Coke Corporation was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.147 (c)(7)(i)(A), which was contained in OSHA inspection number 314846205, citation number 1, item number 1 and was affirmed as a final order on 11/02/10, with respect to a workplace located at 3875 River Road, Tonawanda, NY, 14150.**

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Occupational Safety and Health Administration

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**Citation and Notification of Penalty**

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Tonawanda Coke Corporation was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.147 (c)(7)(i)(A), which was contained in OSHA inspection number 961334 citation Number 2, Item Number 2 and was affirmed as a final order on 08/21/14, with respect to a workplace located at 3875 River Road, Tonawanda, NY, 14150.

**ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM**

Date By Which Violation Must be Abated:  
Proposed Penalty:

07/31/2016  
\$70000.00

A handwritten signature in black ink, reading "Michael T. Scime". The signature is written in a cursive style and is positioned above the printed name and title.

**Michael T. Scime**  
Area Director

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor  
Occupational Safety and Health Administration  
130 South Elmwood Avenue  
Suite 500  
Buffalo, NY 14202  
Phone: 716-551-3053 Fax: 716-551-3126

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## INVOICE / DEBT COLLECTION NOTICE

Company Name: Tonawanda Coke Corporation  
Inspection Site: 3875 River Road, Tonawanda, NY 14150  
Issuance Date: 06/30/2016

Summary of Penalties for Inspection Number	1115789
Citation 1, Serious	\$35200.00
Citation 2, Repeat	\$140000.00
<b>TOTAL PROPOSED PENALTIES</b>	<b>\$175200.00</b>

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on [www.pay.gov](http://www.pay.gov). On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is <https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed



account, the bank will attempt to make the transfer up to 2 times.

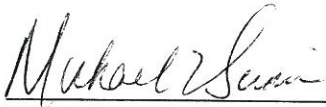
COPY

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

**Interest:** Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

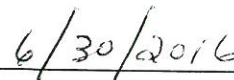
**Delinquent Charges:** A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

**Administrative Costs:** Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.



**Michael T. Scime**

Area Director



Date