

**Este documento es muy importante. Si ud. No habla inglés,
busque un traductor o llame al (570) 826-6538.**

U.S. Department of Labor Occupational Safety and Health Administration
7 North Wilkes-Barre Blvd. Suite 410, The Stegmaier Building,
Wilkes Barre, PA 18702
Phone: (570) 826-6538 Fax: (570) 821-4170



April 17, 2018

Dear Employer,

On October 18, 2017, an OSHA compliance officer met with you or your representative as part of an inspection at 19 Bailey Street, Plains Township, PA 18705. This letter includes the citations for the violations that were found (see summary below). Please choose one of the three options from the box to the right and complete the associated steps found on the following page **within 15 working days**. Please call us if you have any questions about the enclosed citation and/or penalties; we are here to help you choose the best option to resolve your citation as quickly as possible.

Sincerely,


Mark Stelmack, Area Director

Your Citation Summary
Midvale Paper Box Company, Inc.
Inspection Number: 1268278

Total Amount Due: \$201,212.00
**Payment Due Date: 15 working days
after receipt of
this letter**

You must correct each violation by the date listed in the Citation and Notification of Penalty. Please see the violations and the correction deadline for each violation starting on page 6.

Total Number of Violations : 18
Your First Correction Deadline is:
April 23, 2018

**Step 1 – Choose a Response
Option and
Act within 15 working days**

Respond now before you lose the ability to discuss potential adjustments to penalty amounts and/or due dates. Please choose one option below and complete the steps on the next page.

Option #1 – Discuss with OSHA

I would like to discuss the citation with an OSHA representative. This may lead to changes in the penalty amount, due date or correction deadlines (if appropriate).

Option #2 – Correct and Pay

I agree with the citation, penalties, and correction deadlines, and do not contest.

Option #3 – Contest the Citation

I do not agree with the citation, penalties, and/or correction deadlines, and would like to contest.

Questions or Concerns?

If you have any questions or concerns regarding the citation, penalties, and/or correction deadlines, please call us at (570) 826-6538.

Step 2 – Complete One Option Checklist

Please post a copy of the citation at or near the place where each violation occurred, even if you plan to contest. You can use the checklist to the right to help plan your next steps. Please do not send in your checklist.

Option #1 – Discuss with OSHA

I will complete by:



1. Call (570) 826-6538 as soon as possible to schedule a meeting with an OSHA representative that must occur **within 15 working days** of receiving this citation. Bring supporting documentation of existing conditions and corrections done thus far. If necessary, you can still contest the citation after this meeting. ****This meeting does NOT extend your 15 working day deadline to contest the citation.****

☐ ____ / ____



2. Fill in and post the attached "Notice to Employees OSHA Informal Conference" after scheduling meeting.

☐ ____ / ____

Option #2 – Correct Violations and Pay Penalty

I will complete by:



1. Correct violations, then complete and mail the attached "Certification of Corrective Action Worksheet" along with the appropriate evidence of repair (e.g. photos, purchase orders, etc.) to the OSHA office listed on the first page, **postmarked within 10 calendar days after each violation's correction deadline and include any required evidence. If these documents are transmitted by means other than mailing, the date the Agency received the documents is the date of submission.**

☐ ____ / ____



2. Pay the **Total Penalty** by using one of the following methods:
****Include your Inspection Number (see first page) on the payment.****

☐ ____ / ____

Pay Online: Search "OSHA" on www.pay.gov and complete the "OSHA Penalty Payment Form." Pay by debit, credit or Automated Clearing House (ACH) **within 15 working days**. Penalties over \$25,000 must be paid by ACH and require a Transaction ID (Call 202-693-2170 to obtain one).

Pay by Check: Mail check or money order payable to "DOL-OSHA" for the Total Penalty to the OSHA office listed on the first page **within 15 working days**.

Option #3 – Contest the Citation

I will complete by:



Mail a letter of intent to legally contest to the OSHA office listed on the first page, postmarked **within 15 working days**.

☐ ____ / ____

U.S. Department of Labor

Occupational Safety and Health Administration
7 North Wilkes-Barre Blvd.
Suite 410, The Stegmaier Building
Wilkes Barre, PA 18702
Phone: 570-826-6538 Fax: 570-821-4170



Citation and Notification of Penalty

To:
Midvale Paper Box Company, Inc.
19 Bailey Street
Plains Township, PA 18705

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018

Inspection Site:
19 Bailey Street
Plains Township, PA 18705

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or** you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. **Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.**

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type “OSHA” and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide ***abatement certification*** to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that ***abatement documentation*** is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 04/17/2018. The conference will be held by telephone or at the OSHA office located at 7 North Wilkes-Barre Blvd., Suite 410, The Stegmaier Building, Wilkes Barre, PA 18702 on _____ at _____. Employees and/or representatives of employees have a right to attend an informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1268278

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705
Issuance Date: 04/17/2018

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 7 North Wilkes-Barre Blvd., Suite 410, The Stegmaier Building, Wilkes Barre, PA 18702**

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

Signature

Date

Typed or Printed Name

Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 1 a Type of Violation: **Serious**

29 CFR 1910.305(b)(1)(ii): Unused openings in boxes, cabinets, or fittings were not effectively closed.

The employer does not ensure that unused openings in an energized electrical panel are effectively closed.

This violation was most recently observed on October 18, 2017, at a worksite located at 19 Bailey Street, Plains Township, PA (East Wall, In-Process Room) when employees turned fluorescent lights on or off by cycling circuit breakers located in an energized electrical panel with an opening.

Abatement Certification Required

The employer must provide abatement certification that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

Date By Which Violation Must be Abated:
Proposed Penalty:

04/30/2018
\$4,065.00



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 1 Item 1 b Type of Violation: **Serious**

29 CFR 1910.303(f)(2): Each service, feeder, and branch circuit, at its disconnecting means or overcurrent device, was not legibly marked to indicate its purpose, nor located and arranged so the purpose was evident.

The employer does not ensure circuit breakers are marked to indicate their purpose.

This violation was most recently observed on or about October 18, 2017 at a worksite located at 19 Bailey Street, Plains Township, PA (East Wall, In-Process Rm) when employees operated equipment that was protected by circuit breakers that were not marked to indicate their purpose.

Abatement Certification Required

The employer must provide abatement certification that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

Date By Which Violation Must be Abated:

04/30/2018

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 1 Item 1 c Type of Violation: **Serious**

29 CFR 1910.304(f)(1)(viii): Circuit breakers used as switches in 120-volt and 277-volt, fluorescent lighting circuits were not listed and marked "SWD."

The employer does not ensure that circuit breakers used as switches in 120-volt and 277-volt fluorescent lighting circuits are listed and marked "SWD".

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA, (East wall, In-Process Rm) when employees turned fluorescent lights on or off by cycling circuit breakers that were not manufactured or marked for switching duty (SWD).

Abatement Certification Required

The employer must provide abatement certification that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

Date By Which Violation Must be Abated:

04/30/2018

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 2 Item 1 a Type of Violation: **Willful**

29 CFR 1910.147(c)(4)(i): Procedures were not developed, documented and utilized for the control of potentially hazardous energy when employees were engaged in activities covered by this section.

The employer does not ensure procedures are developed, documented, and utilized for the control of potentially hazardous energy. This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA, when the employer did not develop, document and utilize energy control procedures while employees performed servicing and maintenance activities including but not limited to adjusting, cleaning, replacing parts, and clearing jams on the following equipment:

1. International Paper Box Machine Company Swifty Right Angle Model FZ Gluers (Serial Nos. 397, 602, 639)
2. International Paper Box Machine Company Swifty Right Angle Model KH Gluers (Serial Nos. 101, 102)
3. International Paper Box Machine Company Window Machine Model 5A (Serial No. 146)
4. Zerand Printing, Stripping, and Die Cutting Machines (#1, #2, #3)

To abate this violation, the employer must develop, document, and utilize procedures for the control of potentially hazardous energy when employees are engaged in activities covered under this section.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard (1910.147(c)(1)), which was contained in OSHA inspection number 954509, citation number 1, item number 2 and was affirmed as a final order on 2/20/2014, with respect to a workplace located at 19 Bailey St, Plains Twp, PA.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard (1910.147(c)(1)), which was contained in OSHA inspection number 1066769, citation number 2, item number 1 and was affirmed as a final order on 6/17/2017, with respect to a workplace located at 19 Bailey St, Plains Twp, PA.

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CEERTIFICAION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	04/23/2018
Proposed Penalty:	\$71,135.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 2 Item 1 b Type of Violation: **Willful**

29 CFR 1910.147(c)(7)(i): The employer did not provide training to ensure that the purpose and function of the energy control program was understood by employees and that the knowledge and skills required for the safe application, usage, and removal of the energy controls are acquired by employees.

The employer does not provide training to ensure that the purpose and function of the energy control program is understood by employees and that the knowledge and skills required for the safe application, usage, and removal of the energy controls are acquired by employees. This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains, PA, when employees performed servicing and maintenance on machinery with multiple sources of energy to include, but not limited to:

1. International Paper Box Machine Company Swifty Right Angle Model FZ Gluers (Serial Nos. 397, 602, 639)
2. International Paper Box Machine Company Swifty Right Angle Model KH Gluers (Serial Nos. 101, 102)
3. International Paper Box Machine Company Window Machine Model 5A (Serial No. 146)
4. Zerand Printing, Stripping, and Die Cutting Machines (#1, #2, #3)

To abate this violation, the employer must provide training to ensure the purpose and function of the employer's energy control program is understood and the knowledge and skills are required for the safe application and removal of the energy control are acquired.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard (1910.147(c)(1)), which was contained in OSHA inspection number 954509, citation number 1, item number 2 and was affirmed as a final order on 2/20/2014, with respect to a workplace located at 19 Bailey St, Plains Twp, PA.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard (1910.147(c)(1)), which was contained in OSHA inspection number 1066769, citation number 2, item number 1 and was affirmed as a final order on 6/17/2017, with respect to a workplace located at 19 Bailey St, Plains Twp, PA.

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 05/07/2018

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 2 Item 2 Type of Violation: **Willful**

29 CFR 1910.219(c)(2)(i): All exposed part(s) of horizontal shafting seven (7) feet or less from floor or working platform were not protected by stationary casing(s) enclosing shafting completely or by trough(s) enclosing sides and top or sides and bottom of shafting.

The employer does not ensure all exposed parts of horizontal shafting seven (7) feet or less from floor are protected by stationary casing(s) enclosing shafting completely or by trough(s) enclosing sides and top or sides and bottom of shafting. This violation was most recently observed on or about October, 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA when employees operated the following:

1. The International Paper Box Machine Company Swifty Right-Angle Model FZ Gluer #1 (Serial No. 602) with an unguarded rotating shaft two (2) foot, six (6) inches above floor level
2. The International Paper Box Machine Company Swifty Right-Angle Model FZ Gluer #2 (Serial No. 397) with an unguarded rotating shaft two (2) foot, six (6) inches above floor level
3. The International Paper Box Machine Company Speed Queen Model KH Gluer #3 (Serial No. 102) with an unguarded rotating shaft seven (7) inches above floor level
4. The International Paper Box Machine Company Speed Queen Model KH Gluer #3 (Serial No. 101) with three (3) unguarded rotating shafts seven (7) inches above floor level
5. The International Paper Box Machine Company Swifty Right-Angle Model FZ Gluer #5 (Serial No. 639) with an unguarded rotating shaft two (2) foot, six (6) inches above floor level

To abate this violation the employer must ensure all exposed parts of horizontal shafting seven (7) feet or less from floor are protected by stationary casing(s) enclosing shafting completely or by trough(s) enclosing sides and top or sides and bottom of shafting.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard which was contained in OSHA inspection number 994212, citation number 1, item number 3a, and was affirmed as a final order on 6/17/2017, with respect to a workplace located at 19 Bailey St, Plains Twp, PA.

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	06/04/2018
Proposed Penalty:	\$60,971.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 3 Item 1 Type of Violation: **Repeat**

29 CFR 1910.133(a)(1): The employer did not ensure that each affected employee used appropriate eye or face protection when exposed to eye or face hazards from flying particles, molten metal, liquid chemicals, acids or caustic liquids, chemical gases or vapors, or potentially injurious light radiation.

The employer does not have each affected employee use appropriate eye and face protection when exposed to eye or face hazards from liquid chemicals.

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA where employees used liquid chemicals such as but not limited to Klean Strip Denatured Alcohol and Klean Strip Acetone on a daily basis to perform activities including cleaning metal plates and rollers on the printing and die-cutting machines between job runs as well as on one prior occasion, as described below.

To abate this violation, the employer must ensure that each employee who uses liquid chemicals use appropriate eye and face protection when exposed to eye or face hazards from liquid chemicals.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.133(a)(1), which was contained in OSHA inspection number 1066769, citation number 1, item number 2a and was affirmed as a final order on June 17, 2017, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	04/30/2018
Proposed Penalty:	\$8,130.00



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 3 Item 2 Type of Violation: **Repeat**

29 CFR 1910.178(l)(1)(i): The employer did not ensure that each powered industrial truck operator was competent to operate a powered industrial truck safely, as demonstrated by the successful completion of the training and evaluation specified in this paragraph (l).

The employer does not ensure that each powered industrial truck operator is competent to operate a powered industrial truck safely, as demonstrated by the successful completion of the training and evaluation specific in this paragraph (l). This violation was most recently observed on or about October 18, 2017 when:

A Hyster Lift Truck Model S60XM (Serial No. D187V14672W) and a Hyster Lift Truck Model 5100B (Serial No. C004D09613H) were operated by employees to transport paperboard material and the operators had not received equipment specific formal instruction, practical training, or an evaluation as to their ability to safely operate the equipment, as well as on two prior occasions, as described below.

To abate this violation, the employer must ensure that each employee who operates powered industrial trucks is competent to operate a powered industrial truck safely, as demonstrated by the successful completion of the training and evaluation specified in paragraph (l).

Midvale Paper Box Company, Inc. was previously cited for a violation of this occupational safety and health standard which was contained in OSHA inspection number 954509, citation number 1 item number 1b and was affirmed as a final order on 2/20/2014, with respect to a workplace located at 19 Bailey St, Plains, PA

Midvale Paper Box Company, Inc. was previously cited for a violation of this occupational safety and health standard which was contained in OSHA inspection number 1066769 citation number 3 item number 3 and was affirmed as a final order on 6/17/2017, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	04/30/2018
Proposed Penalty:	\$20,326.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.

Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 3 Item 3 a Type of Violation: **Repeat**

29 CFR 1910.219(d)(1): Pulley(s) with part(s) seven feet or less from the floor or work platform were not guarded in accordance with the requirements specified in 29 CFR 1910.219(m) and (o).

The employer does not provide guarding to protect employees in the machine area from pulleys with parts seven feet or less from the floor in accordance with the requirements specified in 29 CFR 1910.219 (m) and (o).

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA, at the:

#2 Zerand Printing, Stripping, and Die Cutting machine, employees were exposed to at least four (4) unguarded transmission pulleys seven feet or less from the floor level that ranged between twenty-six (26) inches and forty-two (42) inches above the floor level as well as on one prior occasion, as described below.

To abate this violation, the employer must ensure that each pulley with parts seven feet from the floor is guarded to protect employees working at the #2 Zerand Printing, Stripping, and Die Cutting machine.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.219(d)(1), which was contained in OSHA inspection number 954509, citation number 1, item number 3a and was affirmed as a final order on February 20, 2014, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	04/30/2018
Proposed Penalty:	\$8,130.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 3 Item 3 b Type of Violation: **Repeat**

29 CFR 1910.219(e)(1)(i): Horizontal belts which had both runs seven feet or less from the floor level were not guarded with a guard that extended to at least fifteen inches above the belt.

The employer does not provide guarding to protect employees in the machine area from unguarded horizontal belts which had both runs seven feet or less from the floor level.

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA when employees worked and were exposed to at least four (4) unguarded horizontal belt runs that ranged between twenty-six (26) inches and forty-two (42) inches above the floor level on the #2 Zerand Printing, Stripping, and Die Cutting machine as well as on one prior occasion, as described below.

To abate this violation, the employer must ensure that each horizontal belt run seven feet from the floor is guarded to protect employees working at the #2 Zerand Printing, Stripping, and Die Cutting machine.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.219(d)(1), which was contained in OSHA inspection number 954509, citation number 1, item number 3b and was affirmed as a final order on February 20, 2014, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 04/30/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 3 Item 3 c Type of Violation: **Repeat**

29 CFR 1910.219(f)(3): Sprocket wheels and chains which were seven (7) feet or less above floors or platforms were not enclosed.

The employer does not provide enclosures to protect employees at the #2 Zerand Printing, Stripping, and Die Cutting machine with unenclosed sprocket wheels and chains that are seven feet or less from the floor level.

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA when employees worked and were exposed to at least four (4) unenclosed sprocket wheels and a chain that ranged between less than one (1) inch to twenty (20) inches above the floor level on the #2 Zerand Printing, Stripping, and Die Cutting machine as well as on one prior occasion, as described below.

To abate this violation, the employer must ensure that each sprocket wheel and chain seven (7) feet or less above floors are enclosed to protect employees working at the #2 Zerand Printing, Stripping, and Die Cutting machine.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.219(f)(3), which was contained in OSHA inspection number 994212, citation number 1, item number 3c and was affirmed as a final order on June 17, 2017, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

04/30/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 3 Item 4 Type of Violation: **Repeat**

29 CFR 1910.219(f)(1): Gear(s) were not guarded by a complete enclosure or by one of the methods specified in 29 CFR 1910.219(f)(1)(ii) and (f)(1)(iii).

The employer does not provide enclosures or guarding to protect employees from gears at the Window Machine - Model 5A.

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA when employees worked and were exposed to an unguarded or non-enclosed gear that was forty five (45) inches above the floor level on the Window Machine - Model 5A as well as on one prior occasion, as described below.

To abate this violation, the employer must ensure that each gear seven (7) feet or less above the floor is enclosed to protect employees working at the Window Machine - Model 5A.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.219(f)(1), which was contained in OSHA inspection number 954509, citation number 1, item number 3d and was affirmed as a final order on February 20, 2014, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	04/30/2018
Proposed Penalty:	\$8,130.00



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 3 Item 5 a Type of Violation: **Repeat**

29 CFR 1910.303(b)(2): Listed or labeled electrical equipment was not used or installed in accordance with instructions included in the listing or labeling.

The employer does not ensure listed or labeled electrical equipment is used or installed in accordance with instructions included in the listing or labeling.

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA (Maintenance area - Storage room) when employees did not install or use a power strip (relocatable power tap) in accordance with its listing, as well as on two prior occasions as described below.

To abate this violation, the employer must ensure that each employee using electrical equipment in accordance with the instructions included in the listing or labeling.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.303(b)(2), which was contained in OSHA inspection number 1066679, citation number 3, item number 5 and was affirmed as a final order on June 17, 2017, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.303(b)(2), which was contained in OSHA inspection number 994212, citation number 1, item number 6a and was affirmed as a final order on June 17, 2017, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	04/30/2018
Proposed Penalty:	\$12,195.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 3 Item 5 b Type of Violation: **Repeat**

29 CFR 1910.305(b)(2)(i): Pull boxes, junction boxes, and fittings were not provided with covers approved for the purpose.

The employer does not ensure fittings were provided with covers approved for their purpose.

This violation was observed on or about October 18, 2017 at worksite at 19 Bailey Street, Plains Township, PA when employees were working at:

1. The North side of International Paper Box Machine Company Swifty Right Angle Gluer #2 Model FZ (Serial No. 397) with an uncovered conduit outlet body that was two (2) foot, four (4) inches above floor level
2. The South side of International Paper Box Machine Company Speed Queen Gluer #3 Model KH (Serial No. 102) with an uncovered conduit outlet body that was two (2) foot, two (2) inches above floor level, as well as on two prior occasions as described below.

To abate this violation, the employer must ensure that fittings are provided with approved covers.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.305(b)(2)(i), which was contained in OSHA inspection number 1066679, citation number 3, item number 6 and was affirmed as a final order on June 17, 2017, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.305(b)(2)(i), which was contained in OSHA inspection number 954509, citation number 1, item number 4b and was affirmed as a final order on February 20, 2014, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 04/30/2018

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 3 Item 5 c Type of Violation: **Repeat**

29 CFR 1910.305(g)(1)(iv)(A): Flexible cords and/or cables were used as a substitute for the fixed wiring of a structure.

The employer does not ensure flexible cords and/or cables are used as a substitute for the fixed wiring of a structure.

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA (In-Process Room) when employees were working removing product from a Bilt-Rite belt driven conveyor system that had two (2) motors energized by an extension cord in lieu of fixed wiring, as well as on two prior occasions as described below.

To abate this violation, the employer must ensure flexible cords and/or cables are not used as a substitute for the fixed wiring of a structure.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.305(g)(1)(iv)(A), which was contained in OSHA inspection number 1066679, citation number 3, item number 4 and was affirmed as a final order on June 17, 2017, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.305(g)(1)(iv)(A), which was contained in OSHA inspection number 994212, citation number 1, item number 8 and was affirmed as a final order on June 17, 2017, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 04/30/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 3 Item 6 a Type of Violation: **Repeat**

29 CFR 1910.1200(e)(1): The employer did not develop, implement, and maintain at the workplace a written hazard communication program which describes how the criteria specified in 29 CFR 1910.1200(f), (g), and (h) will be met:

The employer does not implement and maintain at the workplace a written hazard communication program which describes how the criteria specified in 29 CFR 1910.1200(f), (g), and (h) will be met.

The employer did not implement and maintain a written hazard communication program where employees worked with hazardous chemicals, including, but not limited to, Klean Strip Denatured Alcohol and Klean Strip Acetone. This violation was most recently observed on or about October 18, 2017.

To abate this violation, as well as on one prior occasion as described below. To abate this violation, the employer must implement and maintain a written hazard communication program to ensure compliance with the criteria specified in 29 CFR 1910.1200(f),(g), and (h).

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.1200(e)(1), which was contained in OSHA inspection number 1081074, citation number 1, item number 2a and was affirmed as a final order on January 28, 2016, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	04/30/2018
Proposed Penalty:	\$8,130.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 3 Item 6 b Type of Violation: **Repeat**

29 CFR 1910.1200(h)(1): Employees were not provided effective information and training on hazardous chemicals in their work area at the time of their initial assignment and whenever a new hazard that the employees had not been previously trained about was introduced into their work area.

The employer does not provide effective information and training on hazardous chemicals to employees in their work area at the time of their initial assignment and whenever a new hazard that the employee had not been previously trained about was introduced into their work area.

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA when employees worked with chemicals, including but not limited to Klean Strip Denatured Alcohol, Klean Strip Acetone and Lanco Adhesive LA 1928, as well as on one prior occasion as described below.

To abate this violation, the employer must provide effective information and training on hazardous chemicals to employees upon initial assignment or whenever a new hazard is introduced into their work area.

Midvale Paper Box Company was previously cited for a violation of this occupational safety and health standard which was contained in OSHA inspection number 1081074, citation number 1, item number 2b and was affirmed as a final order on January 28, 2016, with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT NOTE:

Training shall be provided in accordance with 1910.1200(h)(3) and also include the required GHS training.

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 04/30/2018

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

Citation 3 Item 6 c Type of Violation: **Repeat**

29 CFR 1910.1200(f)(6): The employer did not ensure that each container of hazardous chemicals in the workplace was labeled, tagged or marked with the information specified under paragraphs (f)(6)(i) through (f)(6)(ii) of this section:

The employer does not ensure that each container of hazardous chemicals in the workplace were labeled, tagged, or marked with the information specified under paragraphs (f)(6)(i) through (f)(6)(ii).

This violation was most recently observed on or about October 18, 2017 at a worksite at 19 Bailey Street, Plains Township, PA, when employees worked with hazardous chemicals, including, but not limited to, J.M. Fry SF Midvale Pizza 75 Red-CCNB, as well as on one prior occasion as described below.

To abate this violation the employer must ensure that each container of hazardous chemicals in the workplace is labeled, tagged or marked with the information specified in under this paragraph.

Midvale Paper Box Company, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard (name previously cited standard), which was contained in OSHA inspection number 1081074 citation number 2 item number 1b, and was affirmed as a final order on January 16, 2016 with respect to a workplace located at 19 Bailey Street, Plains Township, PA.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1268278
Inspection Date(s): 10/18/2017 - 12/14/2017
Issuance Date: 04/17/2018



Citation and Notification of Penalty

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705

The employer must provide abatement certification and documentation that this violation has been abated within 10 calendar days of the abatement date in accordance with 29 CFR 1903.19

ABATEMENT CERTIFICATION AND DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

05/04/2018

A handwritten signature in black ink, appearing to read "Mark Stelmack", written over a horizontal line.

Mark Stelmack
Area Director

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration
7 North Wilkes-Barre Blvd.
Suite 410, The Stegmaier Building
Wilkes Barre, PA 18702
Phone: 570-826-6538 Fax: 570-821-4170



INVOICE / DEBT COLLECTION NOTICE

Company Name: Midvale Paper Box Company, Inc.
Inspection Site: 19 Bailey Street, Plains Township, PA 18705
Issuance Date: 04/17/2018

Summary of Penalties for Inspection Number	1268278
Citation 1, Serious	\$4,065.00
Citation 2, Willful	\$132106.00
Citation 3, Repeat	\$65,041.00
TOTAL PROPOSED PENALTIES	\$201,212.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is <https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your


original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

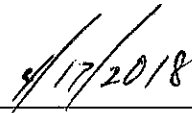
Delinquent Charges: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.



Mark Stelmack

Area Director


Date