



EMERGENCY EVACUATION SCAVENGER HUNT

Welcome to the Find 4 Emergency Evacuation Scavenger Hunt! Use this activity to reinforce critical emergency evacuation procedures in a fun and interactive way with your staff.

1 Get moving! Have everyone walk their evacuation route using the **Find 4 Checklist** (see next page) to prompt them to find:

- exit routes
- helpful resources
- evacuation obstacles
- their assembly point

2 Before starting:

- Emphasize that this is an activity—not a real emergency.
- Consider setting up staged obstacles or post signs along the evacuation route to make workers think about what they might see or encounter in a real emergency. (Refer to “**Prep Tips**” for ideas.)

3 Hold a group discussion at the end of the activity to ask workers what they learned and what they would improve.

4 Update your evacuation procedures based on lessons learned.

Download your “Find 4” challenge coin to show your commitment to keeping workers safe during emergencies and fostering a culture for safety.

Share your coin with workers and showcase it on your website, intranet, newsletter, or on social media using #Find4 and #SafeAndSoundAtWork.

OSHA provides resources that you can use to plan and designate emergency exits and routes. You can find these resources at [Evacuation Plans and Procedures](#).

PREP TIPS

- Station someone along the evacuation route dressed as flames (or holding a sign with flames) to simulate a blocked route.
- Use bright-colored tape on the floor labeled “electrical cord” or “hose” to simulate a trip hazard.
- Place a large picture or sign of a forklift in an aisle to simulate a blocked route.
- Hang posters in strategic locations:

Location	Message
Evacuation route	If this route is blocked, which way would you go?
Near an emergency resource	Help is always nearby! Find a helpful tool to use during an emergency.
Assembly point	You are safe, but is everyone else? What can you do to help account for your co-workers?

Safety Reminder

Always follow proper safety protocols during activities. Do not introduce any real hazards (e.g., blocked egress) when preparing for the activity.



CHECKLIST

Use this checklist to perform the Find 4 Emergency Evacuation Scavenger Hunt. It identifies four items for you to find and questions to think about while you walk our facility's evacuation route. We want your feedback! If you have ideas for improving our evacuation procedures, let us know.

1 Exit Route

- ☐ Find a clearly marked emergency exit.

Which one did you take? _____

- ☐ Find an alternate exit.

Where is it? _____

2 Evacuation Obstacles

- ☐ Find two things that could slow you down during an evacuation.

Obstacle 1: _____

Obstacle 2: _____

3 Helpful Resources

- ☐ Find something that might be helpful during an emergency.

What is it and when might you use it? _____

4 Assembly Points

- ☐ Find your designated assembly point.

- ☐ Follow your emergency notification procedure to confirm you have evacuated safely. For example, check in with your accountability leader or safety officer.

Do You Have Ideas for Improvements?

Tell Us: _____
