



ILLINOIS DEPARTMENT OF LABOR

JB Pritzker
Governor

Michael D. Kleinik
Director

July 9, 2020

Nancy Hauter, Acting Regional Administrator
U.S. Department of Labor – OSHA
230 S. Dearborn Street, Room 3244
Chicago, IL 60604

Re: FY 2019 Federal Annual Monitoring and Evaluation Report

Dear Ms. Hauter:

Attached please find the Illinois Department of Labor – Illinois OSHA (Illinois OSHA) response to the U.S. Department of Labor – OSHA (OSHA) FY 2019 Federal Annual Monitoring and Evaluation Report (FAME) and our Corrective Action Plan (CAP). Please post this letter along with the State OSHA Annual Report (SOAR) on the OSHA webpage.

We appreciate OSHA identifying areas where Illinois OSHA can improve, and we welcome continued feedback and evaluation from OSHA. If you have any questions or comments regarding our responses and CAP, please feel free to contact Brandy Lozosky at 217-524-4246.

Sincerely,

Michael D. Kleinik
Director

Enclosure: Illinois OSHA Response and CAP to OSHA's FY 2019 FAME Report

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ILLINOIS OSHA RESPONSE TO OSHA FY 2019 FAME REPORT

Finding FY 2019-01: Illinois OSHA conducted only 45% of their planned safety inspections (224 of 500) and 9% of health inspections (17 of 200).

Recommendation FY 2019-01: Illinois OSHA should establish a method and strategy for developing the planned inspection goals based on staffing and resources, establishing the projected number of inspections to be conducted and a tracking system to ensure the planned inspection goals are achieved.

Response: Regional Enforcement Managers will track inspector assignments weekly to ensure their individual performance goals are met. Additionally, Illinois OSHA's goal is to fill all vacancies by September 30, 2020 which will provide the necessary resources to achieve the overall projected inspection goals in FY 2021.

Finding FY 2019-02: Twenty-seven of the 35 (77%) files with violations, did not contain adequate documentation of the information required to support the violations in accordance with Illinois OSHA FOM, Chapter 3, Paragraph VII, C.

Recommendation FY 2019-02: Ensure case files contain all of the necessary information required to support the violations issued in accordance with the Illinois FOM.

Response: Regional Enforcement Managers will ensure all of the necessary information required to support violations issued are in the case files. Additionally, Illinois OSHA is updating the Illinois FOM and will conduct an extensive training in September 2020. One section of the training will go over the required case file documentation to support violations issued.