

ANNUAL ALLIANCE REPORT

**The Occupational Safety and Health Administration (OSHA)
And the
The David L. Carrasco Job Corps Center #132
11155 Gateway West
El Paso, TX 79935**

July 29, 2015

I. Alliance Background

A. Date Signed:

June 26, 2008, August 26, 2010, October 5, 2012 and resigned on October 16, 2014.

B. Evaluation Period

06/26/2014 – 06/26/2015

C. Overview

Alliance between the United States Department of Labor's Occupational Safety and Health Administration and the David L. Carrasco Job Corps Center was established as a collaborative relationship to provide information, guidance and access to training resources to the instructors and students of Job Corps in El Paso.

D. Implementation Team Members

OSHA

Joann J. Figueroa, Area Director, OSHA El Paso Area Office
Abraham Arzola, CAS, OSHA El Paso Area Office

David L. Carrasco Job Corps Center

Margaret Arreola, David L. Carrasco Job Corps Center Director
Jacinto Ramos, Job Corps Safety/Security Manager
Joel Hernandez, Job Corps Safety Officer

II. Implementation Team Meetings

- Contact has been continuous with the El Paso Area Office during the term of the Alliance.
- CAS Arzola attended an Alliance meeting with Mr. Jacinto Ramos from the David L. Carrasco Job Corp Center on September 16, 2014, to talk about renewing the Alliance agreement and review the established goals.

- CAS Arzola attended an Alliance meeting with Mr. Jacinto Ramos from the David L. Carrasco Job Corps Center on November 19, 2014, to plan a presentation on the New Recordkeeping and Reporting requirements.

III. **Events and Products**

Training and Education

- The site continues to administer the OSHA General Industry and Construction 10 hour training courses to Center students.
- The Safety/Security Manager and/or the Safety Officer provided staff and students with the following training sessions during this period:
 - a) Personal Protective Equipment/Weekly with Employees
 - b) Slips, Trips and Falls: Stronger than Friction/Weekly with Employees/Monthly with Staff
 - c) Office Safety: Quarterly Training
 - d) GSA Vehicle Safety Orientation and Van Road Test/With all New Employees
 - e) The Safe Operation of Utility Cars
 - f) Zero Fatalities: Texting and Driving

Outreach and Communication

- Mr. Jacinto Ramos attended OSHA's El Paso Area Office New Recordkeeping and Reporting Requirements presentation at T&T Staff Management on March 24, 2015, presented by CAS Abraham Arzola.
- Mr. Jacinto Ramos attended the free UTA Bloodborne Pathogens class at T&T Staff Management scheduled in observance of Workers' Memorial Day. OSHA's El Paso Area Office provided outreach during this training session.
- Mr. Jacinto Ramos attended OSHA's El Paso Area Office National Fall Prevention Stand-Down presentation at T&T Staff Management on May 14, 2015, presented by CAS Abraham Arzola.

Promoting the National Dialogue on Workplace Safety and Health

- The Center continues to established policies and procedures to promote a safe environment in the workplace.
- The Safety and Occupational Health Committee holds monthly meetings to report and eliminate any potential safety hazards, including a walkthrough of the Center performed by students who report any safety concerns for corrective action.
- An independent contractor conducts annual Environmental inspections of the Career Technical Training Trades, Academic Education, and Social Development areas, including the swimming pool.
- The City of El Paso Public Health department conducts monthly inspections of the Food Service Department.

- The Center conducts monthly Fire Drills.
- The Safety Officer conducts daily Environmental and Safety walkthroughs of Center premises reporting any deficiencies for corrective action to the appropriate department heads.
- The Safety & Security Manager provides new staff and students with safety orientation training including Center policies and procedures, fire prevention and bloodborne pathogens. Staff also receives training in Office safety.
- The Safety Officer ensures that the annual licensing of fire alarms is done.
- The City of El Paso Fire Department conducts random inspections to ensure the Center is in compliance with city ordinances.
- The Safety and Security Department, in coordination with the Fire Department, conduct a semiannual live fire extinguishing activity for staff and students.
- A Pre-Survey Job Safety Analysis is conducted by the Safety Officer prior to the start of any projects on Center.
- Mr. Joel Hernandez, Safety Officer, has completed all required training in the Personnel Regulation Handbook and is meeting DOL/OSHA Standard requirements.
- Job Corps students participated in the Student Safety Survey and were compared with the National Center.

IV. Results

Type of Activity	Number of Individuals Reached or Trained
OSHA 10 Hour General or Construction Industry Course	175 students were trained and acquired the 10 Hour OSHA Card
New Hazard Communication Safety Data Sheets Training	500 students were trained
OSHA's National Fall Prevention Presentation	125 members participated
TOTAL	800

V. Upcoming Milestones

- Renew Alliance Agreement between OSHA's El Paso Area Office and The David L. Carrasco Job Corp Center in October 2015