

NRCA Safety Manual  
 Chapter Twenty Five:  
 Portable Hand and Power Tools  
 Checklist



NATIONAL ROOFING CONTRACTORS ASSOCIATION | CNA COMMERCIAL INSURANCE

	<b>Pre-job</b>		
1.	Have all portable power tools that will be used on this project been inspected for damage and defects prior to delivery to the jobsite?	Y	N
2.	Have extension cords been inspected for damage?	Y	N
3.	Have portable generators and portable GFCIs to be used on the project been tested to verify proper operation?	Y	N
4.	Have hand tools to be used on the job been inspected for damage and defects prior to delivery to the jobsite?	Y	N
5.	Is the proper PPE available to workers at the jobsite relative to the types of hand tools and portable power tools to be used?	Y	N
	<b>Job-in-progress</b>		
6.	Are cords positioned on the roof in a manner that avoids standing water?	Y	N
7.	Are cords positioned on the roof so as to minimize any tripping hazard?	Y	N
8.	Are GFCIs tested regularly during the course of the work for proper operation?	Y	N
	<b>Post-job</b>		
9.	Have all tools that were damaged during the course of the project been	Y	N

	removed from service, discarded or repaired?		
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