## Pre-job

1. **Will any equipment, machinery or power or transmission sources (not under your company’s control) that affect workers on the roof need to be shut down or de-energized at any time during the project?**
   - **Y**
   - **N**

2. **Have the individuals responsible for accomplishing that process been identified and contacted?**
   - **Y**
   - **N**

3. **Has the lockout/tagout procedure to be used been reviewed and accepted by the appropriate officer of your company?**
   - **Y**
   - **N**

4. **Does the procedure include provisions for independent verification by your company as to the lockout/tagout of equipment prior to placing roofing workers in affected areas?**
   - **Y**
   - **N**
   
   If so, it must be designed by a registered professional engineer.

5. **Are procedures in place for lockout/tagout of any roofing equipment used on the project that may require energy control during repair or placement?**
   - **Y**
   - **N**

6. **Are those procedures part of a written company program for lockout/tagout of equipment and machinery?**
   - **Y**
   - **N**

## Job-in-progress

7. **Have all energy sources been identified for any roofing equipment that**
   - **Y**
   - **N**
<table>
<thead>
<tr>
<th>Question</th>
<th>Y</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. Are locking devices and/or tags available for use in alerting workers that the equipment should not be used or re-energized?</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>9. Is only one employee in control of the key for the lock that is used on out-of-service equipment?</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>10. Have employees performing the lockout/tagout and those affected by the shutdown been trained in the procedures to be used?</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>11. Have all workers affected by the lockout/tagout been informed of the status of the equipment?</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td><strong>Post-job</strong></td>
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<tr>
<td>12. Are any procedures used successfully during this project suitable to be incorporated into the written company lockout/tagout program?</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>13. Has equipment that was tagged for repair or disposal been properly serviced or discarded</td>
<td>Y</td>
<td>N</td>
</tr>
</tbody>
</table>