

MODULE 6

ASSESSING ORGANIZATION STATUS AND PLANNING FOR IMPROVEMENT

At the end of this module, you will be able to...

- Identify a process you can use to build a safety and health system at your organization.
- Evaluate your organization's current safety and health system by comparing the elements of your company's safety and health system to OSHA's Voluntary Safety and Health Program Management guidelines.
- Determine several priorities you can work on to advance the development of a safety and health system at your organization.
- Determine the **one** next step you need to take to improve your safety and health system.



Creating Your Organization's Safety and Health System

Now that you've learned about OSHA's Voluntary Safety and Health Program Management guidelines, you may be wondering where to start with your own system. Following are some guidelines you might consider following.

1. Determine who should be the main champion (or leader) of the system.
2. Determine what information, resources and tools you need.
3. Conduct the baseline survey.
4. Determine what you can do on your own and where you may need to get help.
5. Consider how you will get everyone involved.
6. Create your written plan based on the baseline survey results.
7. Consider how you will communicate the effort.



Assessing Your Organization

Directions: Now that you've been introduced to OSHA's safety and health management program, you are going to have an opportunity to assess your organization more thoroughly. You will do this by reviewing the checklists from each of the four OSHA safety management processes. In the spaces provided on this page and the next, identify one or two things your organization already does well, then one or two things that should be a priority for your organization.

Management Commitment and Employee Involvement—Module 2, Page 2

Which items from this list does your organization do well?

Which items from this list should be a priority for your organization? Select one or two.

Worksite Analysis—Module 3, Page 3

Which items from this list does your organization do well?

Which items from this list should be a priority for your organization? Select one or two.

Assessing Your Organization—continued

Hazard Prevention and Control—Module 4, Page 3

Which items from this list does your organization do well?

Which items from this list should be a priority for your organization? Select one or two.

Safety and Health Training—Module 5, Page 2

Which items from this list does your organization do well?

Which items from this list should be a priority for your organization? Select one or two.

Assessing Your Safety and Health Policy Statement

Directions: In Module 2 (on Page 7), you wrote some ideas for writing a safety and health policy statement. Briefly copy your ideas from that page into the appropriate spaces below.

Safety and Health Policy Statement
Policy Statement:
Core Beliefs:
Operating Principles:

