1. **Overview**
   a. Employee Training with PPE
   b. Identify different types of eye protection and their uses
   c. Evaluate the different types of face protection
   d. Understand the uses and limitations of head protection
   e. The usage characteristics of welding protective gear
   f. Choosing the right foot protection
   g. Identify different types of hand protection
   h. Identify body protection and describe its uses
   i. Understand hearing protection
   j. Identifying the usage and limitations of various respirators
   k. Describe fit testing, medical evaluation, and their importance
   l. How to clean, care for, and store the respirator
   m. Identify fall protection systems such as PFAS
   n. Identify the different types of ventilation

2. **Employee Training with PPE**
   a. Each employee shall be trained to know at least the following:
      i. When PPE is necessary.
      ii. What PPE is necessary.
      iii. How to properly don, doff, adjust, and wear PPE.
      iv. Limitations of the PPE.
      v. Proper care, maintenance, useful life, and disposal of the PPE
   b. Protective equipment shall provide adequate protection against the particular hazards for which they are designed. Also:
      i. Be of safe design and construction for the work to be performed.
      ii. Be reasonably comfortable when worn under the designated conditions.
      iii. Fit snugly and not unduly interfere with the movements of the wearer.
      iv. Be durable.
      v. Be capable of being disinfected and cleaned if reusable.
      vi. Be distinctly marked to facilitate identification only of the manufacturer
   c. Hazard Assessment

3. **Eye Protection**
   i. Safety Glasses
      1. Characteristics
         b. The lenses of safety spectacles are designed to resist moderate impact from flying objects and particles.
         c. Side shields provide angular protection from impact hazards in addition to frontal protection.
   ii. Safety Goggles
1. Characteristics
   b. Safety goggles lenses are designed and tested to resist
      moderate impact.
   c. Safety goggle frames must be properly fitted to the worker's
      face to form a protective seal around the eyes.
   d. Ventilated goggles allow air circulation while providing
      protection against airborne particles, dust, liquids, or light.

iii. Incorporating prescription into the design of PPE
   1. Workers who wear prescription glasses must also wear required eye
      protection
      a. Eye and face protection that fits comfortably over glasses is
         available.
      b. Safety goggles and spectacles may incorporate prescription
         lenses.
   2. Dust and chemicals present additional hazards to contacts wearers.
      a. OSHA recommends that workers have an extra pair of contacts
         or eyeglasses in case of contact failure or loss.

4. Face Protection
   a. Face Shield
      i. Characteristics
         1. Face shield windows extend from the brow to below the chin and across
            the entire width of the face.
         2. Headgear supports the window shield and secures the device to the
            head
         3. Face shield windows are made with different transparent materials and
            in varying degrees or levels of thickness. These levels should correspond
            with specific tasks

5. Head Protection
   a. Protective helmets or hard hats should do the following:
      i. Resist penetration.
      ii. Absorb the shock of a blow.
      iii. Protect against electrical shock
      iv. Be water-resistant and slow burning.
      v. Have clear instructions explaining proper adjustment and replacement of
         the suspension and headband
      vi. ANSI Z89.1-2009, 2003 or 1997
   b. Head Protection Classes
      i. Class A
         1. Provide impact and penetration resistance along with limited voltage
            protection (up to 2,200 volts)
         2. Also known as class G or general purpose
ii. Class B
   1. Provide the highest level of protection against electrical hazards, with high-voltage shock and burn protection (up to 20,000 volts). They also provide protection from impact and penetration hazards by flying/falling objects.
   2. Also known as class E or electrical

iii. Class C
   1. Provide lightweight comfort and slight impact protection but offer no protection from electrical hazards.

iv. Bump Hat
   1. Use in areas with low head clearance. They are recommended for areas where protection is needed from head bumps and lacerations.
   2. These are not designed to protect against falling or flying objects and are not ANSI approved.

6. Welding Protective Gear
   a. Welding Helmets
      i. Shade Scale (review charts and scales)
   b. Welding Gloves
      i. Leather
      ii. Heat resistant
      iii. The hands should be protected with leather gauntlet gloves
   c. Foot Protection
      i. A pair of high top leather shoes, preferably safety shoes, is good protection for the feet. If low shoes are worn the ankles should be protected by fire resistant leggings.
      ii. Metatarsal guards
   d. Sleeves
      i. Leather sleeves without cuffs in them are the preferred choice when welding
      ii. The leather is fire resistant

7. Foot Protection
   a. Steel Toes
      i. Z41-1999 or 1991
   b. Special Purpose
      i. Electrically conductive shoes- protect against build up of static electricity
      ii. Electric hazard- nonconductive protect against completing a electrical circuit
      iii. Foundry- insulated from extreme heat
   c. Examples of situations in which an employee should wear foot and/or leg protection include:
      i. When heavy objects such as barrels or tools might roll onto or fall on the employee’s feet
      ii. Working with sharp objects such as nails or spikes that could pierce the soles or uppers of ordinary shoes
iii. Exposure to molten metal that might splash on feet or legs
iv. Working on or around hot, wet or slippery surfaces
v. Working when electrical hazards are present
d. Care of Protective Footwear
   i. As with all protective equipment, safety footwear should be inspected prior to each use.
   ii. Shoes and leggings should be checked for wear and tear at reasonable intervals. This includes looking for cracks or holes, separation of materials, broken buckles or laces.
   iii. The soles of shoes should be checked for pieces of metal or other embedded items that could present electrical or tripping hazards.
   iv. Employees should follow the manufacturers’ recommendations for cleaning and maintenance of protective footwear.

8. Hand Protection (Gloves)
   a. The following are examples of some factors that may influence the selection of protective gloves for a workplace:
      i. Type of chemicals handled.
      ii. Nature of contact (total immersion, splash, etc.).
      iii. Duration of contact.
      iv. Area requiring protection (hand only, forearm, arm).
      v. Grip requirements (dry, wet, oily).
      vi. Thermal protection.
      vii. Size and comfort.
      viii. Abrasion/resistance requirements.
   b. Gloves made from a wide variety of materials are designed for many types of workplace hazards. In general, gloves fall into four groups:
      i. Gloves made of leather, canvas or metal mesh
      ii. Fabric and coated fabric gloves
      iii. Chemical- and liquid-resistant gloves
      iv. Insulating rubber gloves
   c. Care of Gloves
      i. Protective gloves should be inspected before each use to ensure that they are not torn, punctured or made ineffective in any way.
      ii. A visual inspection will help detect cuts or tears but a more thorough inspection by filling the gloves with water and tightly rolling the cuff towards the fingers will help reveal any pinhole leaks.
      iii. Gloves that are discolored or stiff may also indicate deficiencies caused by excessive use or degradation from chemical exposure.

9. Body Protection
   a. The following are examples of workplace hazards that could cause bodily injury:
      i. Temperature extremes
      ii. Hot splashes from molten metals and other hot liquids
iii. Potential impacts from tools, machinery and materials
iv. Hazardous chemicals.
b. Protective clothing comes in a variety of materials, each effective against particular hazards, such as:
   i. Paper-like fiber- used for disposable suits provide protection against dust and splashes.
   ii. Treated wool and cotton adapts well to changing temperatures, is comfortable, and fire-resistant and protects against dust, abrasions and rough and irritating surfaces.
   iii. Duck is a closely woven cotton fabric that protects against cuts and bruises when handling heavy, sharp or rough materials.
   iv. Leather is often used to protect against dry heat and flames.
   v. Rubber, rubberized fabrics, neoprene and plastics protect against certain chemicals and physical hazards.
c. When chemical or physical hazards are present, check with the clothing manufacturer to ensure that the material selected will provide protection against the specific hazard.

10. Hearing Protection
   a. Employee exposure to excessive noise depends upon a number of factors, including:
      i. The loudness of the noise as measured in decibels (dB).
      ii. The duration of each employee’s exposure to the noise.
      iii. Whether employees move between work areas with different noise levels.
      iv. Whether noise is generated from one or multiple sources.
b. Generally, the louder the noise, the shorter the exposure time before hearing protection is required. For instance, employees may be exposed to a noise level of 90 dB for 8 hours per day.
c. Types of Hearing Protection
   i. Single-use earplugs are made of waxed cotton, foam, silicone rubber or fiberglass wool. They are self-forming and, when properly inserted, they work as well as most molded earplugs.
   ii. Pre-formed or molded earplugs must be individually fitted by a professional and can be disposable or reusable. Reusable plugs should be cleaned after each use.
   iii. Earmuffs require a perfect seal around the ear. Glasses, facial hair, long hair or facial movements such as chewing may reduce the protective value of earmuffs.
d. Permissible Noise Exposure Chart

11. Respiratory Protection
   a. Types of respirators:
      i. Air Supplied
         1. Protect by supplying clean, breathable air from another source.
         Respirators that fall into this category include:
            a. airline respirators, which use compressed air from a remote source
b. self-contained breathing apparatus (SCBA), which include their own air supply.

ii. Air Purifying
   1. Removal of contaminants from the air. Respirators of this type include particulate respirators, which filter out airborne particles, and air-purifying respirators with cartridges/canisters which filter out chemicals and gases
   a. Cannot be used in oxygen deficient atmospheres

iii. Particulate Respirators
   1. Filter out dusts, fumes and mists.
   2. Are usually disposable dust masks or respirators with disposable filters.
   3. Must be replaced when they become discolored, damaged, or clogged.
   4. Examples: filtering face piece or elastomeric respirator.
   5. Intended only for low hazard levels.

iv. Chemical Cartridge/Gas Mask Respirator
   1. Uses replaceable chemical cartridges or canisters to remove the contaminant.
   2. Are color-coded to help you select the right one.
   3. May require more than one cartridge to protect against multiple hazards

v. Powered Air-Purifying Respirator (PAPR)
   1. Use a fan to draw air through the filter to the user.

vi. Self-Contained Breathing Apparatus (SCBA)
   1. Provide clean air from a portable air tank when the air around you is simply too dangerous to breathe
   2. Weighs 30 lbs. or more
   3. Half hour breathing time

b. Maintenance and Care of Respirators

c. Medical Evaluations
   i. Employees need to be medically cleared to wear respirators before commencing use. All respirators generally place a burden on the employee.
      1. Negative pressure respirators restrict breathing, some respirators can cause claustrophobia
      2. Self-contained breathing apparatuses are heavy
   ii. A physician or other licensed health care professional operating within the scope of his/her practice needs to medically evaluate employees to determine under what conditions they can safely wear respirators.

d. Fit Testing
   i. All respirators that rely on a mask-to-face seal need to be annually checked with either qualitative or quantitative methods to determine whether the mask provides an acceptable fit to a wearer.
      1. Qualitative fit test procedures rely on a subjective sensation (taste, irritation, smell) of the respirator wearer to a particular test agent
2. Quantitative fit test uses measuring instruments to measure face seal leakage.

12. Fall Protection
   a. A PFAS consists of the following components:
      i. Anchorage Point
      ii. Body Harness
      iii. Connector
   b. Anchorage Point
      i. Anchorages used for attachment of personal fall arrest equipment shall be independent of any anchorage being used to support or suspend platforms and capable of supporting at least 5,000 pounds (22.2 kn.) per employee attached
   c. Full Body Harness
      i. A body harness is defined by OSHA as: “straps which may be secured about the employee in a manner that will distribute the fall arrest forces over at least the thighs, pelvis, waist, chest and shoulders with means for attaching it to other components of a personal fall arrest system
   d. Connecting Devices
      i. Connects the body harness to the anchor point via:
         1. Carabiners
         2. Buckles
         3. Dee-rings
         4. Snap-hooks
         5. Lanyards
         6. Winches
   e. Retrieval System
      i. In the event of emergency having a system in place to remove occupant from confined space examples:
         1. Lifeline
            a. Designed to make non entry rescue possible
               i. Difficult to pull person out in vertical confined spaces
         2. Winch
            a. Designed to assist with the removal of personnel from the confined space
            b. Makes it possible for single person to pull another out
            c. Mechanical advantage
               i. Dangers are if the incapacitated person becomes tangled on a fixed object can cause damage to the person

13. Ventilation
   a. Mechanical Ventilation
      i. A fan with hose attached to either push a new atmosphere in or pull a hazardous atmosphere out.
b. Natural Ventilation

14. **Outline employee rights**

a. **Employee rights and responsibilities**
   
   i. To assure safe and healthful working conditions for working men and women
   
   ii. By authorizing enforcement of the standards developed under the Act
   
   iii. By assisting and encouraging the States in their efforts to assure safe and healthful working conditions
   
   iv. By providing for research, information, education, and training in the field of occupational safety and health

b. **A right to**
   
   i. A safe and healthful workplace
   
   ii. Know about hazardous chemicals
   
   iii. Information about injuries and illnesses in your workplace
   
   iv. Complain or request hazard correction from employer
   
   v. File a confidential complaint with OSHA to have their workplace inspected.
   
   vi. Receive information and training about hazards, methods to prevent harm, and the OSHA standards that apply to their workplace. The training must be done in a language and vocabulary workers can understand.
   
   vii. Get copies of their workplace medical records.
   
   viii. Participate in an OSHA inspection and speak in private with the inspector.
   
   ix. File a complaint with OSHA if they have been retaliated or discriminated against by their employer as the result of requesting an inspection or using any of their other rights under the OSH Act.
   
   x. File a complaint if punished or discriminated against for acting as a “whistleblower” under the additional 20 federal statutes for which OSHA has jurisdiction.

c. **Whistleblower Protection**
   
   i. OSHA's Whistleblower Protection Program enforces the whistleblower provisions of more than twenty whistleblower statutes protecting employees who report violations of various workplace safety.