

Train-The-Trainer

Pre-Test

Post-Test

ANSWERS

True or False: For each statement below, circle T or F

1		F	The three most important elements that create the learning environment are the trainer, the materials, and the administration.
2		F	Checklists should not be necessary if the trainer is fully prepared.
3	T		The following four characteristics describe a good trainer-- patient, flexible, gives positive feedback, and is prepared.
4		F	To avoid confusion only use one training technique.
5		F	People remember about 40% of the information they just read.
6	T		Always provide training objectives so the trainees understand expectations.
7	T		Playing a game can be an effective training method.
8	T		Temperature, comfort of chairs, space, avoiding distractions, furniture arrangement, lighting and restrooms are all important factors of a learning environment.
9	T		Asking questions is considered a participative training method.
10		F	Using questions is a powerful way to solicit participation from trainees, but should be used sparingly.
11	T		Anticipating questions is part of training preparation.
12	T		When structuring an exercise you should assume your trainees have no idea about what you're talking about.

Please see back of page to complete quiz

13		F	When showing a graphic to illustrate the right and/or wrong way of doing something, you should always show both the right way and wrong way, in that order.
14		F	Testing trainee's knowledge is a level three evaluation.
15		F	The seven slide rule has to do with the amount of information on each slide.
16		F	V3 has to do with the three most important elements of writing training objectives.
17	T		An imagery word is a word that forms a picture in your mind.
18		F	A good trainer will make people learn.
19	T		When speaking to your training audience you should pause for emphasis.
20		F	When using video, the room should always be as dark as possible.