Exercise

In teams, select an element of one project and create a Training Plan to address the following questions:

- **Who?**
  - Who requires training?
  - Who will provide the training (and create the training materials)?

- **What?**
  - What topics or modules need to be covered?
  - Should different modules be available for different audiences?

- **When?**
  - When will training be conducted?

- **How?**
  - In what format will the training be delivered?