

U.S. Department of Labor

Occupational Safety and Health Administration
1099 Winterson Road
Suite 140
Linthicum, MD 21090
Phone: 410-865-2055 Fax: 410-865-2068



Citation and Notification of Penalty

To:
Wardman Hotel, LLC, dba Marriott Wardman Park
Hotel
and its successors
2660 Woodley Rd., NW
Washington, DC 20008

Inspection Number: 1110296
Inspection Date(s): 11/13/2015 - 12/01/2015
Issuance Date: 02/24/2016

Inspection Site:
2660 Woodley Road NW
Washington, DC 20008

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or you mail a notice of contest** to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment

to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on OSHA Penalty Payment Form. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide *abatement certification* to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that *abatement documentation* is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 02/24/2016. The conference will be held by telephone or at the OSHA office located at 1099 Winterson Road, Suite 140, Linthicum, MD 21090 on _____ at _____.

_____. Employees and/or representatives of employees have a right to attend an informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1110296

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008
Issuance Date: 02/24/2016

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 1099 Winterson Road, Suite 140, Linthicum, MD 21090**

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

Signature

Date

Typed or Printed Name

Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 1 Item 1 Type of Violation: **Serious**

OSH ACT of 1970 Section (5)(a)(1): The employer did not furnish employment and a place of employment which were free from recognized hazards that were causing or likely to cause death or serious physical harm to employees

a) On or about November 12, 2015 :Laundry room; an 8 foot long fiberglass portable step ladder was used in the closed position to gain access to the of the washing machines during the blow down process exposing themselves to a 8 foot fall to the concrete floor below.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that abatement is complete, the date and method of abatement, and state that employees and their representatives were informed of this abatement. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

Among other methods, feasible and acceptable means to correct these hazards are to use a safer alternate method such as: Ensure employees used the step ladders in accordance with what they were designed as outlined in American National Standard A14.5-2007, Section 9.3.1.2 Self-supporting ladders shall not be used as single ladders or in the partially closed position.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 03/14/2016
Proposed Penalty: \$4400.00



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 1 Item 2 Type of Violation: **Serious**

29 CFR 1910.23(c)(1): Open-sided floors and/or platforms four feet or more above adjacent floor or ground level were not guarded with standard railings (or equivalent) and toe boards:

a) On or about November 12, 2015; Laundry Department; employees would climb on top of the machinery during schedule clean-up (Blow-down) exposing them selves to a fall hazard of approximately 8 feet to ground level.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that abatement is complete, the date and method of abatement, and state that employees and their representatives were informed of this abatement. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 03/14/2016
Proposed Penalty: \$6600.00



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 1 Item 3 Type of Violation: **Serious**

29 CFR 1910.132(d)(1): The employer did not assess the workplace to determine if hazards are present, or are likely to be present, which necessitate the use of personal protective equipment (PPE)

a) On or about November 12, 2015; throughout facility; the employer had not completed an hazard assessment of the of work processes to ensure proper personal protective equipment is provide such as but limited to chemical goggles or engineering controls installed to protect employees while conducting their assigned duties.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that abatement is complete, the date and method of abatement, and state that employees and their representatives were informed of this abatement. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	03/14/2016
Proposed Penalty:	\$3300.00



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 1 Item 4 Type of Violation: **Serious**

29 CFR 1910.147(c)(4)(i): Procedures were not developed, documented and utilized for the control of potentially hazardous energy when employees were engaged in activities covered by this section.

a) On or about November 12, 2015; Laundry and Kitchen; where employees were required to perform maintenance and repair of equipment that included but was not limited to the dishwasher and dryer the employer failed to develop written energy control procedures.

Abatement certification required within 10 days after abatement date. The certification shall include a statement that abatement is complete, date and method of abatement, and states employees and their representatives were informed of this abatement.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	03/14/2016
Proposed Penalty:	\$7000.00

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1110296
Inspection Date(s): 11/13/2015 - 12/01/2015
Issuance Date: 02/24/2016



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 1 Item 5 Type of Violation: **Serious**

29 CFR 1910.242(b): Compressed air used for cleaning purposes was not reduced to less than 30 P.S.I.

a) On or about November 12, 2015; Laundry Room area; employees were using compressed air set at 100 psi and without a chip guard to clean off the equipment.

Abatement certification required within 10 days after abatement date. The certification shall include a statement that abatement is complete, date and method of abatement, and states employees and their representatives were informed of this abatement.

Date By Which Violation Must be Abated:
Proposed Penalty:

Corrected During Inspection
\$5500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 1 Item 6 Type of Violation: **Serious**

29 CFR 1910.264(d)(2)(i)(a): No safeguard, safety appliance, or device attached to, or forming an integral part of any machinery was removed and not replaced immediately upon the completion of such repairs or adjustments.

a) On or about November 12, 2015; Laundry room; the guard on the dryer was removed during maintenance and not replaced after the completion of the task.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that abatement is complete, the date and method of abatement, and state that employees and their representatives were informed of this abatement. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

Date By Which Violation Must be Abated:
Proposed Penalty:

Corrected During Inspection
\$5500.00



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 1 Item 7 Type of Violation: **Serious**

29 CFR 1910.303(b)(1): Electrical equipment was not free from recognized hazards that were likely to cause death or serious physical harm to employees:

a) On or about November 12, 2015; Grease collecting room; electrical box located near the chute conveyor was damaged and full of lint creating a potential fire hazard.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that abatement is complete, the date and method of abatement, and state that employees and their representatives were informed of this abatement. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	03/14/2016
Proposed Penalty:	\$4400.00



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 8 a Type of Violation: **Serious**

29 CFR 1910.303(b)(2): Listed or labeled electrical equipment was not used or installed in accordance with instructions included in the listing or labeling:

- a) On or about November 12, 2015; Laundry room; the employer had made in-extension cords, with multiple outlet plug box, which were not designed by a manufacturer.
- b) On or about November 12, 2015; Kitchen; employees were using a portable surge protector that had been mounted and used to charge phones and power the radio.

Abatement certification required within 10 days after abatement date. The certification shall include a statement that abatement is complete, date and method of abatement, and states employees and their representatives were informed of this abatement.

Date By Which Violation Must be Abated:	Corrected During Inspection
Proposed Penalty:	\$3300.00



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 1 Item 8 b Type of Violation: **Serious**

29 CFR 1910.303(b)(4): Equipment intended to interrupt current at other than fault levels did not have an interrupting rating at nominal circuit voltage sufficient for the current that must be interrupted

a) On or about November 12, 2015; Kitchen area; employer did not ensure that all outlets which may come in contact with moisture was equipped with a ground fault circuit interrupter to protect employees from electrical shock.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that abatement is complete, the date and method of abatement, and state that employees and their representatives were informed of this abatement. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

03/14/2016

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1110296
Inspection Date(s): 11/13/2015 - 12/01/2015
Issuance Date: 02/24/2016



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 2 Item 1 Type of Violation: **Other-than-Serious**

29 CFR 1910.37(a)(3): Exit route(s) were not kept free and unobstructed:

a) On or about November 12, 2015; outside laundry room (hallway); the main hallway into the laundry room area had carts lined up against the wall blocking the designated EXIT doors.

Abatement certification required within 10 days after abatement date. The certification shall include a statement that abatement is complete, date and method of abatement, and states employees and their representatives were informed of this abatement.

Date By Which Violation Must be Abated:
Proposed Penalty:

Corrected During Inspection
\$0.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1110296
Inspection Date(s): 11/13/2015 - 12/01/2015
Issuance Date: 02/24/2016



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 2 Item 2 Type of Violation: **Other-than-Serious**

29 CFR 1910.37(b)(4): Signs were not posted along the exit access indicating the direction of travel to the nearest exit and exit discharge when the direction of travel to the exit or exit discharge was not immediately apparent:

a) On or about November 12, 2015; Laundry and Kitchen area; the emergency exit routes were not clearly identified by the use of signs.

Abatement certification required within 10 days after abatement date. The certification shall include a statement that abatement is complete, date and method of abatement, and states employees and their representatives were informed of this abatement.

Date By Which Violation Must be Abated:
Proposed Penalty:

03/14/2016
\$0.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1110296
Inspection Date(s): 11/13/2015 - 12/01/2015
Issuance Date: 02/24/2016



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 2 Item 4 Type of Violation: **Other-than-Serious**

29 CFR 1910.157(c)(1): Portable fire extinguishers were not mounted, located and identified so that they were readily accessible without subjecting the employees to injuries:

a) On or about November 12, 2015; Laundry room; portable fire suppression equipment were blocked by carts or bins used in the process.

Abatement certification required within 10 days after abatement date. The certification shall include a statement that abatement is complete, date and method of abatement, and states employees and their representatives were informed of this abatement.

Date By Which Violation Must be Abated:
Proposed Penalty:

Corrected During Inspection
\$0.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 2 Item 5 Type of Violation: **Other-than-Serious**

29 CFR 1910.303(g)(1)(iii): The employer did not ensure that at least one entrance of sufficient area was provided to give access to the working space about electric equipment 600 Volts, nominal, or less.

a) On or about November 12, 2015; Laundry room; electrical panels and switches were blocked by boxes and/or carts limiting the space during maintenance or the need to access the equipment in the event of an emergency.

Abatement certification required within 10 days after abatement date. The certification shall include a statement that abatement is complete, date and method of abatement, and states employees and their representatives were informed of this abatement.

Date By Which Violation Must be Abated:
Proposed Penalty:

Corrected During Inspection
\$0.00



Citation and Notification of Penalty

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008

Citation 2 Item 6 Type of Violation: **Other-than-Serious**

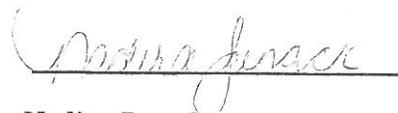
29 CFR 1910.305(b)(2)(i): Pull boxes, junction boxes, and fittings were not provided with covers approved for the purpose:

- a) On or about November 12, 2015; Laundry room; the employer had the plate missing on a conduit elbow exposing the wire conducts and creating a potential shock hazard.
- b) On or About November 12, 2015; Laundry room; the employer had an open knock out exposing the conductors to environmental hazards such as but limited to dust (lint).

Abatement certification required within 10 days after abatement date. The certification shall include a statement that abatement is complete, date and method of abatement, and states employees and their representatives were informed of this abatement.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 03/14/2016
Proposed Penalty: \$0.00



Nadira Janack
Area Director

U.S. Department of Labor
Occupational Safety and Health Administration
1099 Winterson Road
Suite 140
Linthicum, MD 21090
Phone: 410-865-2055 Fax: 410-865-2068



INVOICE / DEBT COLLECTION NOTICE

Company Name: Wardman Hotel, LLC, dba Marriott Wardman Park Hotel
Inspection Site: 2660 Woodley Road NW, Washington, DC 20008
Issuance Date: 02/24/2016

Summary of Penalties for Inspection Number	1110296
Citation 1, Serious	\$40000.00
Citation 2, Other-than-Serious	\$0.00
TOTAL PROPOSED PENALTIES	\$40000.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is <https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed

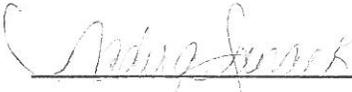
account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

Delinquent Charges: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.



Nadira Janack
Area Director



Date