

U.S. Department of Labor
Occupational Safety and Health Administration
17625 El Camino Real
Suite 400
Houston, TX 77058
Phone: 281-286-0583 Fax: 281-286-6352



Citation and Notification of Penalty

To:
Sterling Shipyard, LP
and its successors
906 Main St.
Port Neches, TX 77651

Inspection Number: 954493
Inspection Date(s): 01/13/2014 - 07/11/2014
Issuance Date: 07/11/2014

Inspection Site:
906 Main St.
Port Neches, TX 77651

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or** you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. **Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.**

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$50,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide ***abatement certification*** to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that ***abatement documentation*** is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an

employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 07/11/2014. The conference will be held by telephone or at the OSHA office located at 17625

El Camino Real, Suite 400, Houston, TX 77058 on _____ at

_____. Employees and/or representatives of employees have a right to attend an informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 954493

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651
Issuance Date: 07/11/2014

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 17625 El Camino Real, Suite 400, Houston, TX 77058**

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

Signature

Typed or Printed Name

Date

Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

Citation 1 Item 1 Type of Violation: **Serious**

29 CFR 1910.95(i)(2)(ii)(A): The employer did not ensure that hearing protectors were worn by any employee who was exposed to an 8-hour time-weighted average of 85 decibels or greater and had not yet had a baseline audiogram established pursuant to 29 CFR 1910.95(g)(5)(ii):

a) In the yard, on or about April 9, 2014, where a welder exposed to continuous noise levels in excess of the allowable 8-hour Time Weighted Average (TWA) sound level of 85 dBA was not wearing hearing protectors and had not had a baseline audiogram. Noise sampling performed for 438 minutes indicated that the welder was exposed to 92.1% of noise dose which is equivalent to approximately 89.4 dBA. Zero exposure was assumed for the 42 minutes not sampled.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/12/2014
\$4500.00

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 954493
Inspection Date(s): 01/13/2014 - 07/11/2014
Issuance Date: 07/11/2014



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

Citation 1 Item 2 Type of Violation: **Serious**

29 CFR 1910.134(i)(7): Oil lubricated compressor(s) used to supply breathing air did not have a high-temperature or carbon monoxide alarm(s) or both:

a) at the shipyard, in the repair area, an Ingersoll Rand, model 825, serial #04-0960, oil lubricated compressor used to supply breathing air did not have a high-temperature alarm or a carbon monoxide alarm.

Date By Which Violation Must be Abated:
Proposed Penalty:

08/10/2014
\$4500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 954493
Inspection Date(s): 01/13/2014 - 07/11/2014
Issuance Date: 07/11/2014



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

Citation 1 Item 3 Type of Violation: **Serious**

29 CFR 1910.180(d)(4): Complete inspection(s) of crane(s) were not performed at intervals as generally defined in 1910.180(d)(2)(ii) with a determination made as to whether deficiencies constituted a safety hazard:

- a) At the shipyard, frequent and periodic inspections had not been performed on an 80-ton capacity Manitowoc Crane, model number 3900, serial number 39296.
- b) At the shipyard, frequent and periodic inspections had not been performed on an 80-ton capacity Manitowoc Crane, model number 3900, serial number 39129.
- c) At the shipyard, frequent and periodic inspections had not been performed on a 110-ton capacity Link Belt Crane, model number LS 418, serial number 4EV76.
- d) At the shipyard, frequent and periodic inspections had not been performed on a 150-ton capacity Link Belt Crane, model number LS 518, serial number 4EW525.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	08/10/2014
Proposed Penalty:	\$6300.00

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 954493
Inspection Date(s): 01/13/2014 - 07/11/2014
Issuance Date: 07/11/2014



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

Citation 1 Item 4 Type of Violation: **Serious**

29 CFR 1910.304(b)(3)(ii)(A): All 125-volt, single-phase, 15, 20 and 30-ampere receptacle outlets that were not part of the permanent wiring of the building or structure and that were in use by personnel did not have ground-fault circuit-interrupter (GFCI) protection for personnel:

- a) on March 26, 2014, at the facility, a DeWalt grinder was energized by a 125-volt single-phase, 15 ampere outlet without a GFCI on an electric Miller welding machine.
- b) on March 26, 2014, at the facility, a Roybi grinder and a IK-12 Beetle Torch were energized by a 125-volt single-phase, 15 ampere outlet without a GFCI on an electric Miller welding machine.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	07/26/2014
Proposed Penalty:	\$6300.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 954493
Inspection Date(s): 01/13/2014 - 07/11/2014
Issuance Date: 07/11/2014



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

Citation 1 Item 5 Type of Violation: **Serious**

29 CFR 1910.305(b)(1)(ii): Unused openings in boxes, cabinets, or fittings were not effectively closed:

a) At the shipyard, main electrical east side plant, on the 480 volt breaker box part of the dead front was missing and unused openings for breakers had not been covered or effectively closed.

b) At the shipyard, main electrical east side plant, on the 120 volt breaker box unused openings for breakers had not been covered or effectively closed.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/14/2014
\$4500.00

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 954493
Inspection Date(s): 01/13/2014 - 07/11/2014
Issuance Date: 07/11/2014



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

Citation 1 Item 6 Type of Violation: **Serious**

29 CFR 1915.134(c): Portable abrasive wheels used for external grinding were not protected by a guard meeting the requirements of 1915.134(e):

a) In the yard, a hand-held, portable DeWalt, 120 VAC, 11,000 rpm, 4-1/2" angle grinder was not guarded.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/13/2014
\$3600.00



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

Citation 2 Item 1 Type of Violation: **Repeat**

29 CFR 1910.95(d)(1): When information indicated that any employee's exposure equaled or exceeded the 8-hour time-weighted average of 85 decibels, the employer did not develop and implement a monitoring program:

- a) In the yard, on or about April 9, 2014, where an audiometric testing program had not been established and implemented for welders exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 424 minutes indicated that a welder was exposed to 241% of noise dose which is equivalent to approximately 96.3 dBA. Zero exposure was assumed for the 56 minutes not sampled.
- b) In the yard, on or about April 10, 2014, where an audiometric testing program had not been established and implemented for ship fitters exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 454 minutes indicated that a ship fitter was exposed to 158.8% of noise dose which is equivalent to approximately 93.3 dBA. Zero exposure was assumed for the 26 minutes not sampled.
- c) In the yard, on or about April 10, 2014, where an audiometric testing program had not been established and implemented for ship fitters exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 456 minutes indicated that a ship fitter was exposed to 116.5% of noise dose which is equivalent to approximately 91.1 dBA. Zero exposure was assumed for the 24 minutes not sampled.
- d) In the yard, on or about April 10, 2014, where an audiometric testing program had not been established and implemented for ship fitter helpers exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 445 minutes indicated that a ship fitter was exposed to 94.72% of noise dose which is equivalent to approximately 89.6 dBA. Zero exposure was assumed for the 35 minutes not sampled.
- e) In the yard, on or about April 9, 2014, where an audiometric testing program had not been established and implemented for welders exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 438

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

minutes indicated that a welder was exposed to 92.1% of noise dose which is equivalent to approximately 89.4 dBA. Zero exposure was assumed for the 42 minutes not sampled.

f) In the yard, on or about April 10, 2014, where an audiometric testing program had not been established and implemented for forklift operators exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 436 minutes indicated that a forklift operator was exposed to 66.0% of noise dose which is equivalent to approximately 87.0 dBA. Zero exposure was assumed for the 44 minutes not sampled.

Sterling Shipyard was previously cited for a violation of this occupational safety and health standard, which was contained in OSHA inspection number 908918, citation number 1, item number 2 and was affirmed as a final order on November 21, 2013, with respect to a workplace located at 906 Main Street, Port Neches, Texas 77651.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	08/22/2014
Proposed Penalty:	\$12600.00



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

Citation 2 Item 2 Type of Violation: **Repeat**

29 CFR 1910.95(g)(1): The employer did not establish and maintain an audiometric testing program by making audiometric testing available to all employees whose exposures equaled or exceeded an 8-hour time-weighted average of 85 decibels:

- a) In the yard, on or about April 9, 2014, where an audiometric testing program had not been established and implemented for welders exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 424 minutes indicated that a welder was exposed to 241% of noise dose which is equivalent to approximately 96.3 dBA. Zero exposure was assumed for the 56 minutes not sampled.
- b) In the yard, on or about April 10, 2014, where an audiometric testing program had not been established and implemented for ship fitters exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 454 minutes indicated that a ship fitter was exposed to 158.8% of noise dose which is equivalent to approximately 93.3 dBA. Zero exposure was assumed for the 26 minutes not sampled.
- c) In the yard, on or about April 10, 2014, where an audiometric testing program had not been established and implemented for ship fitters exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 456 minutes indicated that a ship fitter was exposed to 116.5% of noise dose which is equivalent to approximately 91.1 dBA. Zero exposure was assumed for the 24 minutes not sampled.
- d) In the yard, on or about April 10, 2014, where an audiometric testing program had not been established and implemented for ship fitter helpers exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 445 minutes indicated that a ship fitter was exposed to 94.72% of noise dose which is equivalent to approximately 89.6 dBA. Zero exposure was assumed for the 35 minutes not sampled.
- e) In the yard, on or about April 9, 2014, where an audiometric testing program had not been established and implemented for welders exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 438

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

minutes indicated that a welder was exposed to 92.1% of noise dose which is equivalent to approximately 89.4 dBA. Zero exposure was assumed for the 42 minutes not sampled.

f) In the yard, on or about April 10, 2014, where an audiometric testing program had not been established and implemented for forklift operators exposed to continuous noise levels in excess of the allowable 8-hour time-weighted average (TWA) sound level of 85 dBA. Noise sampling performed for 436 minutes indicated that a forklift operator was exposed to 66.0% of noise dose which is equivalent to approximately 87.0 dBA. Zero exposure was assumed for the 44 minutes not sampled.

Sterling Shipyard was previously cited for a violation of this occupational safety and health standard, which was contained in OSHA inspection number 908918, citation number 1, item number 1a and was affirmed as a final order on November 21, 2013, with respect to a workplace located at 906 Main Street, Port Neches, Texas 77651.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	08/10/2014
Proposed Penalty:	\$12600.00

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 954493
Inspection Date(s): 01/13/2014 - 07/11/2014
Issuance Date: 07/11/2014



Citation and Notification of Penalty

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651

Citation 3 Item 1 Type of Violation: **Other-than-Serious**

29 CFR 1910.134(i)(5)(iv): The tag containing the most recent change to the sorbent beds was not kept or maintained at the compressor:

a) At the shipyard repair area, a tag containing the most recent change to the filter was not maintained at the compressor.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/18/2014
\$0.00

for → 
Mark R. Briggs
Area Director

U.S. Department of Labor
Occupational Safety and Health Administration
17625 El Camino Real
Suite 400
Houston, TX 77058
Phone: 281-286-0583 Fax: 281-286-6352



INVOICE / DEBT COLLECTION NOTICE

Company Name: Sterling Shipyard, LP
Inspection Site: 906 Main St., Port Neches, TX 77651
Issuance Date: 07/11/2014

Summary of Penalties for Inspection Number	954493
Citation 1, Serious	\$29700.00
Citation 2, Repeat	\$25200.00
Citation 3, Other-than-Serious	\$0.00
TOTAL PROPOSED PENALTIES	\$54900.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is <https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$50,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your

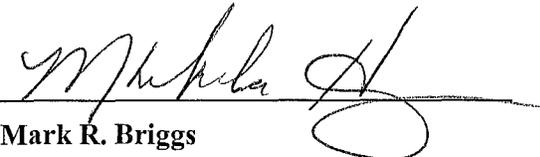
original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

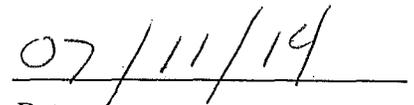
Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

Delinquent Charges: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.

for → 
Mark R. Briggs
Area Director


Date