Citation and Notification of Penalty

To:
Griffin Campbell, dba Campbell Construction and its successors
1605 W Butler Street
Philadelphia, PA 19140

Inspection Site:
2136-38 Market Street
Philadelphia, PA 19103

Inspection Number: 907267
Inspection Date(s): 05/15/2013 - 11/13/2013
Issuance Date: 11/14/2013

The violations(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty you either call to schedule an informal conference (see paragraph below) or you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).
If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

**Right to Contest** – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. **Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.**

**Penalty Payment** – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance.

OSHA does not agree to any restrictions or conditions or endorsements put on any check or money order for less than the full amount due, and will cash the check or money order as if these restrictions, conditions, or endorsements do not exist.

**Notification of Corrective Action** – For each violation which you do not contest, you must provide abatement certification to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that abatement documentation is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

**Employer Discrimination Unlawful** – The law prohibits discrimination by an employer against an employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

**Employer Rights and Responsibilities** – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.
Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.
NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 11/14/2013. The conference will be held by telephone or at the OSHA office located at U.S. Custom House, Room 242, Second & Chestnut Street, Philadelphia, PA 19106 on ______________ at ______________. Employees and/or representatives of employees have a right to attend an informal conference.
CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103
Issuance Date: 11/14/2013

List the specific method of correction for each item on this citation in this package that does not read “Corrected During Inspection” and return to: U.S. Department of Labor – Occupational Safety and Health Administration, U.S. Custom House, Room 242, Second & Chestnut Street, Philadelphia, PA 19106

Citation Number _____ and Item Number _____ was corrected on ________________________________
By (Method of Abatement): ________________________________________________________________

Citation Number _____ and Item Number _____ was corrected on ________________________________
By (Method of Abatement): ________________________________________________________________

Citation Number _____ and Item Number _____ was corrected on ________________________________
By (Method of Abatement): ________________________________________________________________

Citation Number _____ and Item Number _____ was corrected on ________________________________
By (Method of Abatement): ________________________________________________________________

Citation Number _____ and Item Number _____ was corrected on ________________________________
By (Method of Abatement): ________________________________________________________________

Citation Number _____ and Item Number _____ was corrected on ________________________________
By (Method of Abatement): ________________________________________________________________

Citation Number _____ and Item Number _____ was corrected on ________________________________
By (Method of Abatement): ________________________________________________________________

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

______________________________
Signature

______________________________
Date

______________________________
Typed or Printed Name

______________________________
Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than $10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review.
Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction  
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Citation 1  Item 1  Type of Violation: Serious

29 CFR 1926.100(a): Employees working in areas where there was a possible danger of head injury from impact, or falling or flying objects, or from electrical shock and burns, were not protected by protective helmets:

a) Worksite, 2136-38 Market Street: The employer does not require the use of protective helmets when employees are exposed to the possible danger of head injury from impact, falling and/or flying objects. This violation was most recently observed on or about June 4, 2013, when employees performing demolition were exposed to head injuries from the impact of falling or flying objects during the demolition work. To abate this ongoing violation, the employer must ensure its employees that are exposed to the possible danger of head injury are protected from head injury and that no employee is allowed to work in an area with the possible danger of head injury without a protective helmet.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that an adequate protective helmet program has been implemented that describes the evaluation of possible head injuries, the appropriate protective helmet to be worn and when employees are required to wear protective helmets. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 11/26/2013
Proposed Penalty: $7000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Citation 1 Item 2 Type of Violation: Serious

29 CFR 1926.501(b)(1): Each employee on a walking/working surface with an unprotected side or edge which was 6 feet (1.8 m) or more above a lower level was not protected from falling by the use of guardrail systems, safety net systems, or personal fall arrest systems.

a) Worksite, 2136-38 Market Street: The employer does not require the use of any form of fall protection during work from a walking/working surface with an unprotected side or edge six feet or more above a lower level. This violation was most recently observed on or about May 15, 2013, when employees were not protected from falling by the use of guardrail systems, safety net systems or personal fall arrest systems while removing wood joists and roof tar paper from the roof of a four story structure that was under demolition, exposing the employees to an approximate 48 foot fall hazard. To abate this ongoing violation, the employer must ensure that its employees performing roofing and demolition work are protected from falls, and that no employee is allowed onto a walking/working surface with an unprotected side or edge more than six feet high without adequate fall protection.

b) Worksite, 2140 Market Street: The employer does not require the use of any form of fall protection during work from a walking/working surface with an unprotected side or edge six feet or more above a lower level. This violation was most recently observed on or about June 2, 2013, when an employee was not protected from falling by the use of guardrail systems, safety net systems or personal fall arrest systems while removing demolition debris from a roof of a one story structure, exposing the employee to an approximate 15 foot fall hazard. To abate this ongoing violation, the employer must ensure that its employees performing roofing and demolition work are protected from falls, and that no employee is allowed onto a walking/working surface with an unprotected side or edge more than six feet high without adequate fall protection.

c) Worksite, 2136-38 Market Street: The employer does not require the use of any form of fall protection during work from a walking/working surface with an unprotected side or edge six feet or more above a lower level. This violation was most recently observed on or about June 2, 2013, when employees were not protected from falling by the use of guardrail systems, safety net systems or personal fall arrest systems while working from the 4th floor of a four story structure that was under demolition with floor boards removed from the 4th, 3rd & 2nd floors, exposing the employees to an approximate 40 foot fall hazard. To abate this ongoing violation, the employer must ensure that its
employees performing roofing and demolition work are protected from falls, and that no employee is allowed onto a walking/working surface with an unprotected side or edge more than six feet high without adequate fall protection.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that an adequate fall protection program has been implemented and that the program describes the specific fall protection system to be used and when that specific fall protection system is to be used. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 11/22/2013
Proposed Penalty: $7000.00
Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Citation 1 Item 3 Type of Violation: Serious

29 CFR 1926.502(d)(16)(iii): Personal fall arrest systems, when stopping a fall, were not rigged such that an employee could not free fall more than 6 feet (1.8 m) nor contact any lower level:

a) Worksite, 2136-38 Market Street: The employer does not require personal fall arrest systems, when stopping a fall, to prevent its employees from free falling more than six feet nor from contacting any lower level. This violation was most recently observed on or about May 15, 2013, when an employee was using a 50 foot rope as a lanyard while working from a roof with a free fall of approximately 48 feet to the lower level. To abate this ongoing violation, the employer must ensure that its employees using personal fall arrest systems are rigged such that the employee does not free fall more than six feet and does not contact any lower level.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that an adequate fall protection program has been implemented that includes the appropriate personal fall protection system to be used, when to use that system, how to proper rig the system and how to ensure no contact with any lower level. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 11/22/2013
Proposed Penalty: $7000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Citation 1 Item 4  Type of Violation: Serious

29 CFR 1926.503(a)(1): The employer did not provide a training program for each employee potentially exposed to fall hazards to enable each employee to recognize the hazards of falling and the procedures to be followed in order to minimize these hazards:

a) Worksite, 2136-38 Market Street: The employer does not require nor maintain a training program, which includes recognition of falling hazards and procedures to minimize these hazards, for employees potentially exposed to fall hazards. This violation was most recently observed on or about May 15, 2013, when the employer did not provide training in fall protection for employees who were exposed to fall hazards while performing demolition operations. To abate this ongoing violation, the employer must initiate and maintain a program, including fall hazard recognition and procedures to minimize these hazards, to ensure employees use proper fall protection appropriately.

b) Worksite, 2136-38 Market Street: The employer does not require nor maintain a training program, which includes recognition of falling hazards and procedures to minimize these hazards, for employees potentially exposed to fall hazards. This violation was most recently observed on or about June 2, 2013, when the employer did not provide training in fall protection for employees who were exposed to fall hazards while performing demolition activities. To abate this ongoing violation, the employer must initiate and maintain a program, including fall hazard recognition and procedures to minimize these hazards, to ensure employees use proper fall protection appropriately.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that a fall protection training program has been implemented and maintained and that the program includes the recognition of fall hazards and the procedures to be followed to minimize these hazards. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 907267
Inspection Date(s): 05/15/2013 - 11/13/2013
Issuance Date: 11/14/2013

Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Date By Which Violation Must be Abated: 12/04/2013
Proposed Penalty: $7000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 907267
Inspection Date(s): 05/15/2013 - 11/13/2013
Issuance Date: 11/14/2013

Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Citation 1 Item 5 Type of Violation: Serious

29 CFR 1926.851(b): All stairs, passageways, ladders and incidental equipment thereto, which are covered by this section, were not periodically inspected and maintained in a clean safe condition.

a) Worksite, 2136-38 Market Street: The employer does not require stairs to be periodically inspected and maintained in a clean safe condition. This violation was most recently observed on or about June 2, 2013, when employees were using stairs with missing steps and railings, that were not periodically inspected or maintained in a clean safe conditions, to travel to the upper floors of a four-story structure while removing demolition debris, tools and equipment. To abate this ongoing violation, the employer must ensure all stairs are periodically inspected and maintained in a clean safe condition.

Abatement certification required within 10 days after abatement date. The certification shall include a statement that a program has been implemented to ensure all stairs are periodically inspected and are maintained in a clean safe condition. The certification shall also include a statement that abatement is complete and states employees and their representatives were informed of this abatement.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 11/20/2013
Proposed Penalty: $5000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Citation 2 Item 1  Type of Violation: Willful

29 CFR 1926.854(b): Wall sections more than one story in height were permitted to stand alone without lateral bracing and were not left in a condition safe enough to be self-supporting. All walls were not in a stable condition at the end of each shift.

a) Worksite, 2136-38 Market Street: On or about June 3, 2013, the employer permitted an exterior masonry wall approximately 3 stories in height that was not self-supporting and without lateral bracing to stand alone exposing employees to crushing hazards.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that a program has been implemented to ensure all wall sections more than one story in height are not permitted to stand alone without lateral bracing and are left in a condition safe enough to be self-supporting. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 11/20/2013
Proposed Penalty: $70000.00
Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Citation 2  Item 2  Type of Violation: Willful

29 CFR 1926.854(b): Wall sections more than one story in height were permitted to stand alone without lateral bracing and were not left in a condition safe enough to be self-supporting. All walls were not in a stable condition at the end of each shift.

a) Worksite, 2136-38 Market Street: On or about June 4, 2013, the employer permitted an exterior masonry wall approximately 3 stories in height that was not self-supporting and without lateral bracing to stand alone exposing employees to crushing hazards.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that a program has been implemented to ensure all wall sections more than one story in height are not permitted to stand alone without lateral bracing and are left in a condition safe enough to be self-supporting. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 11/20/2013
Proposed Penalty: $70000.00
Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Citation 2  Item 3  Type of Violation: Willful

29 CFR 1926.854(b): Wall sections more than one story in height were permitted to stand alone without lateral bracing and were not left in a condition safe enough to be self-supporting. All walls were not in a stable condition at the end of each shift.

a) Worksite, 2136-38 Market Street: On or about June 5, 2013, the employer permitted an exterior masonry wall approximately 3 stories in height that was not self-supporting and without lateral bracing to stand alone exposing employees to crushing hazards.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that a program has been implemented to ensure all wall sections more than one story in height are not permitted to stand alone without lateral bracing and are left in a condition safe enough to be self-supporting. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 11/20/2013
Proposed Penalty: $70000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 2 Item 4a Type of Violation: Willful

29 CFR 1926.854(d): Structural or load-supporting members on any floor shall not be cut or removed until all such stories above such a floor have been demolished and removed.

a) Worksite, 2136-38 Market Street: The employer allows structural or load supporting members on any floor to be cut or removed prior to all stories above such a floor having been demolished and removed. This violation was most recently observed on or about June 5, 2013 when the employer removed structural and load-supporting members on the fourth, third and second floors of the four story structure before all stories above were demolished exposing employees to crushing hazards. To abate this ongoing violation, the employer must ensure structural or load supporting members on any floor shall not be cut or removed until all such stories above have been demolished and removed.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that structural or loading supporting members shall not be cut or removed until all stories above have been demolished and removed. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 11/20/2013
Proposed Penalty: $70000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
Citation and Notification of Penalty

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103

Citation 2 Item 4 b Type of Violation: Willful

29 CFR 1926.850(a): An engineering survey was not performed by a competent person to determine the conditions of the framing, floors and walls and the possibility of unplanned collapse of any portion of the structure prior to permitting employees to start demolition operations.

a) Worksite, 2136-2138 Market Street: The employer does not require an engineering survey be performed by a competent person prior to the start of demolition to determine the conditions of the framing, floors and walls and the possibility of unplanned collapse of any portion of the structure. This violation was most recently observed on or about May 15, 2013, when, prior to the start of demolition operations, a competent person did not perform an engineering survey to determine the conditions of the framing, floors and walls and the possibility of unplanned collapse of any portion of the structure. To abate this ongoing violation, the employer must ensure a competent person performs an engineering survey prior to starting demolition operations to determine the conditions of the framing, floors, and walls and the possibility of unplanned collapse of any portion of the structure.

Abatement certification and documentation required within 10 days after abatement date. The certification shall include a statement that a program has been implemented to ensure a competent person performs an engineering survey prior to starting demolition operations to determine the conditions of the framing, floors, and walls and the possibility of unplanned collapse of any portion of the structure. Abatement documentation shall include documents demonstrating that abatement is complete, such as evidence of the purchase or repair of equipment, photographic or video evidence of abatement or other written records.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: 11/20/2013

Domenick M Salvatore
Area Director

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.
INVOICE / DEBT COLLECTION NOTICE

Company Name: Griffin Campbell, dba Campbell Construction
Inspection Site: 2136-38 Market Street, Philadelphia, PA 19103
Issuance Date: 11/14/2013

Summary of Penalties for Inspection Number 907267
Citation 1, Serious $30000.00
Citation 2, Willful $280000.00
TOTAL PROPOSED PENALTIES $313000.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: “DOL-OSHA”. Please indicate OSHA’s Inspection Number (indicated above) on the remittance.

OSHA does not agree to any restrictions or conditions or endorsements put on any check or money order for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all
penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

**Delinquent Charges:** A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

**Administrative Costs:** Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.

\[\text{Signature}\]  
\[11-14-2013\]  
Domenick M Salvatore  
Area Director