

U.S. Department of Labor
Occupational Safety and Health Administration
11 Executive Drive
Suite 11
Fairview Heights, IL 62208
Phone: 618-632-8612 Fax: 618-632-5712



Citation and Notification of Penalty

To:
Altamont Ambulance Service, Inc.
and its successors
2 South Main Street
Altamont, IL 62411

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016

Inspection Site:
2 MAIN STREET
Altamont, IL 62411

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty you **either call to schedule an informal conference (see paragraph below) or you mail a notice of contest** to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on OSHA Penalty Payment Form. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide *abatement certification* to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that *abatement documentation* is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an

employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 06/30/2016. The conference will be held by telephone or at the OSHA office located at 11 Executive Drive, Suite 11, Fairview Heights, IL 62208 on _____ at

_____. Employees and/or representatives of employees have a right to attend an informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1116536

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411
Issuance Date: 06/30/2016

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 11 Executive Drive, Suite 11, Fairview Heights, IL 62208**

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

Signature

Date

Typed or Printed Name

Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 1 Type of Violation: **Serious**

29 CFR 1910.22(a)(1): All places of employment, passageways, storerooms or service rooms were not kept clean and orderly or in a sanitary condition.

The employer failed to ensure that the floor was kept free of trip hazards when:

- A. Extension cords were lying on the floor in the ambulance bay.
- B. Duct tape was used to fix pulled up sections of carpet in the living quarters.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/13/2016
\$2800.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

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Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 2 a Type of Violation: **Serious**

29 CFR 1910.36(d)(1): Employee(s) were not able to open an exit route door from the inside at all times without keys, tools, or special knowledge:

- A. The employer failed to ensure that that the office exit door was able to be opened without the use of a wrench.
- B. The employer failed to ensure that emergency exit door in the living quarters was able to be opened without special knowledge of the employees.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:
Proposed Penalty:

07/13/2016
\$4900.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 2 b Type of Violation: **Serious**

29 CFR 1910.37(b)(1): Each exit route was not adequately lighted so that employees with normal vision could see along the exit route:

The employer failed to ensure that all exit routes in the Altamont Station had emergency lighting.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

07/07/2016

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 2 c Type of Violation: **Serious**

29 CFR 1910.37(b)(2): Each exit was not clearly visible and marked by a sign reading "Exit":

The employer failed to ensure that all exit doors in the Altamont Station were marked with a sign reading "Exit".

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

07/13/2016

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

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Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 2 d Type of Violation: **Serious**

29 CFR 1910.37(b)(3): Each exit door was not free of decorations or signs that obscured the visibility of the exit route door.

The employer failed to ensure that the exit door in the living quarters was kept free of decorations when a curtain was hung over the door.

Date By Which Violation Must be Abated:

07/13/2016

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
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Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 2 e Type of Violation: **Serious**

29 CFR 1910.37(b)(4): Signs were not posted along the exit access indicating the direction of travel to the nearest exit and exit discharge when the direction of travel to the exit or exit discharge was not immediately apparent:

The employer failed to ensure that exit routes had signs indicated the direction of travel.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

07/13/2016

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

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Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 2 f Type of Violation: **Serious**

29 CFR 1910.37(b)(5): Each doorway or passage along an exit access that could be mistaken for an exit was not marked "Not an Exit" or similar designation, or be identified by a sign indicating its actual use (e.g. closet):

The employer failed to ensure that a door, located in the office area, was marked "Not an Exit" when it went into a storage area.

Date By Which Violation Must be Abated:

07/27/2016

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

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Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 3 a Type of Violation: **Serious**

29 CFR 1910.157(e)(2): Portable fire extinguishers were not visually inspected at least monthly:

The employer failed to ensure that fire extinguishers were visually inspected monthly.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/27/2016
\$3500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 3 b Type of Violation: **Serious**

29 CFR 1910.157(g)(1): An educational program was not provided for all employees to familiarize them with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting:

At the Altamont, Effingham and Vandalia locations, the employer failed to ensure that employees were trained in the operation of fire extinguishers.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

07/27/2016

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 4 Type of Violation: **Serious**

29 CFR 1910.303(g)(1): Sufficient access and working space was not provided and maintained about all electric equipment (operating at 600 volts, nominal, or less to ground) to permit ready and safe operation and maintenance of such equipment:

The employer failed to ensure that the breaker box, located on the stairs at the north wall, had sufficient access and working space around it.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/13/2016
\$3500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 5 Type of Violation: **Serious**

29 CFR 1910.305(b)(1)(i): Conductors entering cutout boxes, cabinets, or fittings were not protected from abrasion, and openings through which conductors enter were not effectively closed.

The employer failed to ensure that wires entering the breaker panel, located on the stairs at the north wall, were protected from abrasion when:

- A. Wires were connected to the breaker panel and ran into the front of the box.
- B. Wires ran into the box thorough unprotected cutouts.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/13/2016
\$3500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 6 Type of Violation: **Serious**

29 CFR 1910.305(b)(1)(ii): Unused openings in boxes, cabinets, or fittings were not effectively closed:

The employer failed to ensure that unused openings were closed in an electrical circuit breaker panel, located on the stairs at the north wall.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/13/2016
\$3500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 7 Type of Violation: **Serious**

29 CFR 1910.305(b)(2)(i): Each outlet box in completed installations did not have a cover, faceplate, or fixture canopy:

The employer failed to ensure that employees were protected from electric shock when:

A. On 01/06/2016, an outlet box, in the hallway of the living quarters, was missing an outlet and no faceplate was installed on the box.

B. On 03/21/2016, an outlet box, next to the TV in the living quarters, was missing an outlet and no faceplate was installed on the box.

Date By Which Violation Must be Abated:
Proposed Penalty:

Corrected During Inspection
\$3500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 1 Item 8 Type of Violation: **Serious**

29 CFR 1910.305(j)(1)(i): Fixtures, lampholders, lamps, rosettes, and receptacles located within 8 feet of the floor had live parts exposed to employee contact:

The employer failed to ensure that light fixtures, located in a temporary lighting strand by the soda machine, was protected from contact with live exposed parts when the cage shield was missing and no light was installed.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/13/2016
\$3500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
Inspection Date(s): 01/06/2016 - 01/06/2016
Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 2 Item 1 Type of Violation: **Willful**

29 CFR 1910.305(d)(2): Panelboards were not mounted in cabinets, cutout boxes, or enclosures approved for the purpose and were not dead front:

Employees were exposed to electrical shock hazards, electrical arc blast and electrical arc flash hazards when the employer failed to ensure that a circuit breaker panel had a dead front installed on it.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	07/07/2016
Proposed Penalty:	\$49000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 2 Item 2 Type of Violation: **Willful**

29 CFR 1910.305(g)(1)(iv)(A): Flexible cords and/or cables were used as a substitute for the fixed wiring of a structure:

On or about 01/06/2016, Flexible cords and cables were used as permanent wiring when:

- A. Three (3) flexible (extension) cords ran from an outlet behind the soda machine into the ambulance bay and were connected to ambulances in the bay.
- B. An orange flexible cord was ran from an outlet behind that soda machine into the ambulance bay and was connected to a light that was mounted onto a lift.
- C. Temporary light strings are being used for permanent lighting in the area by the soda machine and store areas.

On or about 03/21/2016, Flexible cords and cables were used as permanent wiring when:

- D. A brown flexible (extension) cord ran from an outlet located on the south wall of the living quarters, along the floor and was connected to the TV.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:
Proposed Penalty:

07/07/2016
\$38500.00

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1116536
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Issuance Date: 06/30/2016



Citation and Notification of Penalty

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411

Citation 3 Item 1 Type of Violation: **Other-than-Serious**

29 CFR 1910.141(c)(1)(i): When toilet rooms were intended to be occupied by no more than one person at a time, the rooms were not provided with an adequate lock capable of being secured on the inside:

The employer failed to ensure that the bathroom was capable of being locked.

Date By Which Violation Must be Abated:
Proposed Penalty:

07/27/2016
\$0.00


Aaron Priddy
Area Director

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration
11 Executive Drive
Suite 11
Fairview Heights, IL 62208
Phone: 618-632-8612 Fax: 618-632-5712



INVOICE / DEBT COLLECTION NOTICE

Company Name: Altamont Ambulance Service, Inc.
Inspection Site: 2 MAIN STREET, Altamont, IL 62411
Issuance Date: 06/30/2016

Summary of Penalties for Inspection Number	1116536
Citation 1, Serious	\$28700.00
Citation 2, Willful	\$87500.00
Citation 3, Other-than-Serious	\$0.00
TOTAL PROPOSED PENALTIES	\$116200.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is <https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your

original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

Delinquent Charges: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.



Aaron Priddy

Area Director



Date