

U.S. Department of Labor
Occupational Safety and Health Administration
11 Executive Drive
Suite 11
Fairview Heights, IL 62208
Phone: 618-632-8612 Fax: 618-632-5712



Citation and Notification of Penalty

To:
ALL STEEL PRODUCTS, INC.
and its successors
P.O. BOX 270
Staunton, IL 62088

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015

Inspection Site:
1201 JANETTE DRIVE
Vandalia, IL 62471

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above.** Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on OSHA Penalty Payment Form. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide *abatement certification* to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that *abatement documentation* is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an

employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 05/06/2015. The conference will be held by telephone or at the OSHA office located at 11 Executive Drive, Suite 11, Fairview Heights, IL 62208 on _____ at

_____. Employees and/or representatives of employees have a right to attend an informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1007462

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471
Issuance Date: 05/06/2015

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 11 Executive Drive, Suite 11, Fairview Heights, IL 62208**

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

Signature

Date

Typed or Printed Name

Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 1 Type of Violation: **Serious**

29 CFR 1910.22(a)(2): Floor(s) of workroom(s) were not maintained in a clean and, so far as possible, a dry condition:

The employer did not ensure that, in the Hem Saw area, used oil dry was removed from the floor after it was used to clean up cutting fluid. The oil dry became sludge when mixed with cutting fluid and exposed employees to a fall hazard.

Date By Which Violation Must be Abated:
Proposed Penalty:

05/12/2015
\$2800.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

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Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 2 Type of Violation: **Serious**

29 CFR 1910.110(c)(5)(i)(j): Heat producing equipment was not located and used so as to minimize the possibility of ignition of combustibles:

The employer did not ensure that a propane heater, used at HEM Saw area, was located and used away from combustibles such as, but not limited to towels and gloves.

Date By Which Violation Must be Abated:
Proposed Penalty:

05/12/2015
\$4200.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 3 a Type of Violation: **Serious**

29 CFR 1910.147(c)(4)(i): Procedures were not developed, documented and utilized for the control of potentially hazardous energy when employees were engaged in activities covered by this section:

The employer did not ensure that the procedure was utilized for the control of potentially hazardous energy, such as but not limited to hydraulic and gravity, for employees who were performing serving operations on equipment such as, but not limited to, HEM Saws. Servicing operations included, but not limited to, blade changing.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	06/02/2015
Proposed Penalty:	\$4900.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 3 b Type of Violation: **Serious**

29 CFR 1910.147(d)(4)(i): Lockout or tagout devices were not affixed to each energy isolating device by authorized employees:

The employer did not ensure that lockout and tagout devices were affixed to HEM Saws when employees were performing blade changing operations.

- a. On 11/06/2014 and 12/08/2014, Employees performing blade changing operations on HEM Saw Cyclone, Serial Number 832903, were exposed to caught-in and caught-between hazards when lockout or tagout devices were not applied.
- b. Employees performing blade changing operations on HEM Saw V120HA, Serial Number 1159113, were exposed to caught-in and caught-between hazards when lockout or tagout devices were not applied.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

05/12/2015

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 4 a Type of Violation: **Serious**

29 CFR 1910.147(c)(4)(ii)(B): The energy control procedure did not clearly and specifically outline procedural steps for shutting down, isolating, blocking and securing machines or equipment to control hazardous energy:

The employer did not ensure that the energy control procedures addressed all potentially hazardous energy sources for employees who were performing serving operations on equipment such as, but not limited to, HEM Saws. Servicing operations included, but not limited to, blade changing.

Date By Which Violation Must be Abated:
Proposed Penalty:

06/02/2015
\$3500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 4 b Type of Violation: **Serious**

29 CFR 1910.147(c)(4)(ii)(D): The energy control procedures did not clearly and specifically outline the requirements for testing a machine or equipment to determine and verify the effectiveness of lockout devices, tagout devices, and other energy control:

The employer did not ensure that the energy control procedures addressed testing and verification of the energy control devices that were applied when employees were performing servicing operations on equipment such as, but not limited to, HEM Saws. Servicing operations included, but not limited to, blade changing.

Date By Which Violation Must be Abated:

06/02/2015

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 5 Type of Violation: **Serious**

29 CFR 1910.147(c)(6)(i): The employer did not conduct an annual or more frequent inspection of the energy control procedure to ensure that the procedure and requirements of this standard were followed:

On and before 11/07/2014, the employer did not ensure that inspections of the energy control procedure were conducted at least annually.

Date By Which Violation Must be Abated:
Proposed Penalty:

06/02/2015
\$3500.00



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 6 Type of Violation: **Serious**

29 CFR 1910.147(c)(7)(i): The employer did not provide adequate training to ensure that the purpose and function of the energy control program was understood by employees:

On and before 11/07/2014, the employer did not provide training to employees concerning the function of the energy control program and the knowledge and skills required for safe application, usage, and removal of energy controls. The company operates and services equipment such as, but not limited to; Hem Saws.

NOTE: Training shall include the following:

- a) Authorized employees shall receive training in the recognition of applicable hazard energy sources, the type and magnitude of the energy available in the workplace, and the methods and means necessary for energy isolation and control.
- b) Affected employees shall be instructed in the purpose and use of the energy control procedure.
- c) All other employees whose work operations are or may be in an area where energy control procedures may be utilized shall be instructed about the procedures, and about the prohibition relating to attempts to restart or reenergize machines or equipment which are locked out or tagged out.
- d) Retraining shall be provided for all authorized and affected employees whenever there is a change in job assignment, machinery, equipment or processes that present a new hazard or when there is a change in the energy control procedures.
- e) Additional retraining to be conducted to reestablish employee proficiency and introduce new or revised control methods and procedures as necessary or whenever a periodic inspection (performed by an authorized employee other than the ones utilizing the energy control procedures being inspected) reveals, or the employer has reason to believe that there are deviations from or inadequacies in the employee's knowledge or use of the energy control procedures.

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

f) The employer shall certify that employee training has been accomplished and is being kept up to date. Certification to contain each employee's name and training dates.

Date By Which Violation Must be Abated:
Proposed Penalty:

06/02/2015
\$3500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 7 Type of Violation: **Serious**

29 CFR 1910.178(a)(6): The employer did not ensure that all nameplates or markings were maintained in a legible condition:

On or about 12/02/2014, the employer did not ensure that each forklift had a data plate that was legible when: In the HEM Saw area, a green Clarklift forklift, Model C500-20, Serial number 235-21-2282, had a data plate that was not legible.

Date By Which Violation Must be Abated:
Proposed Penalty:

05/12/2015
\$3500.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 8 Type of Violation: **Serious**

29 CFR 1910.303(b)(2): Listed or labeled electrical equipment was not used or installed in accordance with instructions included in the listing or labeling:

On or about 11/07/2014, the employer failed to ensure that listed or labeled equipment was used in accordance with instructions when an oscillating fan, designed for household use, was being used in an industrial setting on HEM Saw Cyclone Serial Number 832903.

Date By Which Violation Must be Abated:
Proposed Penalty:

05/12/2015
\$2100.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 9 Type of Violation: **Serious**

29 CFR 1910.305(g)(1)(iv)(A): Flexible cords and/or cables were used as a substitute for the fixed wiring of a structure:

On or about 11/07/2014, Flexible cords and cables were used as permanent wiring when:

- a. A yellow extension cord was run from an outlet on a support beam to the workstation of the HEM Saw Cyclone Serial Number 832903.
- b. An orange flexible cord was run from an outlet on a support beam, up the rafters and down to a nearby HEM Saw workstation.

Date By Which Violation Must be Abated:
Proposed Penalty:

05/12/2015
\$2100.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 1 Item 10 Type of Violation: **Serious**

29 CFR 1910.305(g)(2)(iii): Flexible cords and cables were not connected to devices and fittings so that strain relief was provided that would prevent pull from being directly transmitted to joints or terminal screws:

On or about 11/07/2014, the employer did not ensure that a clamp light being used on HEM Saw Cyclone, Serial Number 832903 had tension relief devices or fittings to ensure that tension was not transmitted to joints or terminal screws.

Date By Which Violation Must be Abated:
Proposed Penalty:

05/12/2015
\$2100.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 2 Item 1 Type of Violation: **Repeat**

29 CFR 1910.212(a)(1): Machine guarding was not provided to protect operator(s) and other employees from hazard(s) created by unguarded bandsaw blades:

On or about 12/09/2014, in the HEM Saw area, the employer did not ensure that machine guarding was provided to protect operator from hazards created by unguarded saw blades when:

- a. On the HEM Saw, Model Cyclone, Serial Number 832903, employees were exposed to an eight & one quarter (8.25) inch unguarded section of the bandsaw blade on the back side of the saw.
- b. On the HEM Saw, Model Cyclone, Serial Number 832903, employees were exposed to a two & three quarters (2.75) inch unguarded section of the bandsaw blade on the front side of the saw.

The company (All Steel Products, Inc) was previously cited for a violation of this occupational safety and health standard or its equivalent standard; 29 CFR 1910.212 (a)(1), which was contained in OSHA inspection number 313017667, citation number 1, item number 01 and was affirmed as a final order on 02/03/2011, with respect to a workplace located at 1201 Janette Drive, Vandalia, IL 62471.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	05/12/2015
Proposed Penalty:	\$9800.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1007462
Inspection Date(s): 11/07/2014 - 11/07/2014
Issuance Date: 05/06/2015



Citation and Notification of Penalty

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471

Citation 3 Item 1 Type of Violation: **Other-than-Serious**

29 CFR 1910.178(l)(6): The employer did not certify that each operator has been trained and evaluated as required by this paragraph (l):

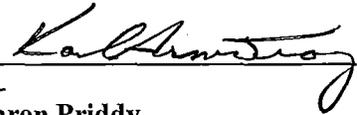
On or about 11/07/2014, the employer did not ensure that each forklift operator had a written training and evaluation certification as required by the standard.

Date By Which Violation Must be Abated:

06/02/2015

Proposed Penalty:

\$0.00


For
Aaron Priddy
Area Director

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration
11 Executive Drive
Suite 11
Fairview Heights, IL 62208
Phone: 618-632-8612 Fax: 618-632-5712



INVOICE / DEBT COLLECTION NOTICE

Company Name: ALL STEEL PRODUCTS, INC.
Inspection Site: 1201 JANETTE DRIVE, Vandalia, IL 62471
Issuance Date: 05/06/2015

Summary of Penalties for Inspection Number	1007462
Citation 1, Serious	\$32200.00
Citation 2, Repeat	\$9800.00
Citation 3, Other-than-Serious	\$0.00
TOTAL PROPOSED PENALTIES	\$42000.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is <https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your

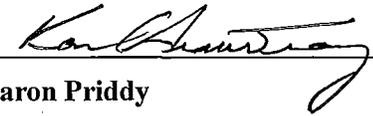
original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

Delinquent Charges: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.


for **Aaron Priddy**
Area Director

5/6/2015
Date