



Reply to the attention of:

JAN 12 2006

MEMORANDUM FOR: SAFETY AND HEALTH MANAGERS;
CHAIRPERSONS FOR FEDERAL
SAFETY AND HEALTH COUNCILS

FROM: *Richard E. Fairfax*
RICHARD E. FAIRFAX, Director
Directorate of Enforcement Programs

SUBJECT: Annual Federal Safety and Health Training Week

We are planning our next Annual Federal Safety and Health Training week to be held at the OSHA Training Institute (OTI) in Arlington Heights, IL (Chicago) during the week of June 19 through June 23, 2006. In order to best serve the needs of the Federal community, we are requesting feedback regarding which OTI courses would be of greatest interest.

Specific information regarding the content and description of OTI courses is available on the OSHA website, www.osha.gov, under Training Resources. Please note that anyone attending any of these courses must meet any prerequisites specified for the courses.

Please use the attached one-page form to identify which OTI courses the members of your organization would like to attend. We also ask that you estimate how many people would attend each course.

Please submit the survey form by **March 24, 2006** to:

Lewis Ligon
Department of Labor/OSHA
Office of Federal Agency Programs
E-mail: Ligon.Lewis@dol.gov
Fax: 202-693-1685

If you have questions regarding this request, please contact Lewis Ligon, Office of Federal Agency Programs, at 202-693-2158. We appreciate your assistance.

Attachment

Agency or Council _____

Check one:

_____ Safety and Health Manager

_____ FSHC Chairperson

OTI Course

Estimated number of attendees

1214	Introduction to Industrial Hygiene for Safety Personnel	_____
2004	Construction Standards	_____
2044	Machinery and Machine Guarding	_____
2074	Fire Protection and Life Safety	_____
2220	Respiratory Protection	_____
2250	Principles of Ergonomics Applied to Work-Related Musculoskeletal and Nerve Disorders	_____
2330	Indoor Air Quality	_____
3010	Excavation, Trenching and Soil Mechanics	_____
3110	Fall Arrest Systems	_____
3260	Health Hazards in the Construction Industry for Safety Personnel	_____
3350	Emergency Response to Hazardous Substance Releases	_____

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