

**Appendix A**  
**Tennessee State Plan**  
**FY 2010 Enhanced FAME Follow-up Report Prepared by Region IV**  
**Summary of New and Continuing Findings and Recommendations**

Rec #	Findings	Recommendations	Related FY 09 Rec #
10-1	Field notes are destroyed at the instruction of the state's attorney when the compliance officer completes the violation form and worksheet. Except for fatality case files, many of the case files reviewed did not contain witness or management statements.	All field notes, diagrams, photos, the company's injury and illness experiences and any other documentation obtained or produced during inspections should be maintained with the case file until its destruction, in accordance with existing records management guidelines.	<b>09-1</b>