

**AGREEMENT ESTABLISHING AN ALLIANCE  
BETWEEN  
HOUSTON AREA OFFICE  
OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION  
U.S. DEPARTMENT OF LABOR  
AND  
MEMCO, Inc.**

The U.S. Department of Labor's Occupational Safety and Health Administration (OSHA) Houston Area office and MEMCO recognize the value of establishing a collaborative relationship to foster safer and more healthful American workplaces. To that end, OSHA and MEMCO hereby form an Alliance to provide MEMCO members and others with information, guidance, and access to training resources that will help them protect the health and safety of workers, particularly by reducing and preventing exposure to work place hazards in the construction and general industries. This will be accomplished by addressing fall, electrical, machine and struck by hazards, other safety issues, and understanding the rights of workers and the responsibilities of employers under the Occupational Safety and Health Act (OSH Act). In developing this Alliance, OSHA and MEMCO recognize that OSHA's State Plan and On-site Consultation Project partners are an integral part of the OSHA national effort.

Raising Awareness of OSHA's Rulemaking and Enforcement Initiatives

The Participants intend to work together to achieve the following goals related to raising awareness of OSHA's rulemaking and enforcement initiatives:

- To share information on OSHA's National/Regional/Local Emphasis Programs, Regulatory Agenda, and opportunities to participate in the rulemaking process.
- To share information on occupational safety and health laws and standards, including the rights and responsibilities of workers and employers.
- To convene or participate in forums, roundtable discussions, or stakeholders meetings on construction and general industry site hazard recognition and employee injury prevention to help forge innovative solutions in the workplace or to provide input on safety and health issues.
- To encourage worker participation in workplace safety and health by ensuring that workers understand their right to work in a safe and healthful work place and to that safety is everyone's responsibility

### Training and Education

The Participants intend to work together to achieve the following training and education goals

- To develop effective training and education programs for the construction and general industries regarding fall protection and prevention, electrical safe practices, machine guarding, struck by, trenching and excavation hazards and to communicate such information to constituent employers and workers.
- To develop effective training and education programs for both the construction and general industries to promote understanding of workers' rights, including the use of OSHA complaint process, and the responsibilities and employers and to communicate such information to workers and employers.
- To deliver or arrange for the delivery of safety related workshops, seminars and OSHA 10 hour construction safety courses and fall protection courses in English and in Spanish, particularly aimed at employers who utilize temporary workers.

### Outreach and Communication

The Participants intend to work together to achieve the following outreach and communication goals:

- To develop information on the recognition and prevention of workplace hazards, and to develop ways of communicating such information (e.g., print and electronic media, electronic assistance tools, and OSHA's and MEMCO's Web sites) to employers and workers in the industry.
- To speak, exhibit, or appear at OSHA's or MEMCO's conferences, local meetings, or other safety and health events.
- To share information among OSHA personnel and industry safety and health professionals regarding safety and health good practices or effective approaches through training programs, workshops, seminars and lectures (or any other applicable forum) develop by the participants.

OSHA's Alliances provide parties an opportunity to participate in a voluntary cooperative relationship with OSHA for purposes such as raising awareness of OSHA's rulemaking and enforcement initiatives, training and education, and outreach and communication. These Alliances have proved to be valuable tools for both OSHA and its Alliance participants. By entering into an Alliance with a party, OSHA is not endorsing or promoting, nor does it intend to endorse or promote, any of that party's products or services.

An implementation team made up of representatives of each organization will meet to develop a plan of action, determine working procedures, and identify the roles and responsibilities of the participants. In addition, they will meet at least two times per year to track and share

information on activities and results in achieving the goals of the Alliance. OSHA team members will include representatives of the San Antonio Area Office and any other appropriate offices. OSHA will encourage State Plan States' and OSHA On-site Consultation Projects' participation on the team.

This agreement will remain in effect for two years. Either signatory may terminate it for any reason at any time, provided they give 30 days' written notice. This agreement may be modified at any time with the written concurrence of both signatories

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David Doucet, Area Director  
U.S. Department of Labor  
Occupational Safety and Health Administration  
Houston North Area Office

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