

ANNUAL ALLIANCE REPORT

**The Occupational Safety and Health Administration (OSHA)
El Paso Area Office
And the
The David L. Carrasco Job Corps Center #132**

August 20, 2014

I. Alliance Background

A. Date Signed:

June 26, 2008, August 26, 2010 and resigned on October 5, 2012.

B. Evaluation Period

06/26/2013 – 06/26/2014

C. Overview

Alliance between the United States Department of Labor's Occupational Safety and Health Administration and the David L. Carrasco Job Corps Center was established as a collaborative relationship to provide information, guidance and access to training resources to the instructors and students of Job Corps in El Paso.

D. Implementation Team Members

Joann J. Figueroa, Area Director, OSHA El Paso Area Office

Abraham Arzola, Compliance Assistance Specialist (CAS), OSHA El Paso Area Office

Margaret Arreola, David L. Carrasco Job Corps Center Director

Jacinto Ramos, Job Corps Safety/Security Manager

Joel Hernandez, Job Corps Safety Officer

II. Implementation Team Meetings

- Contact has been continuous with the El Paso Area Office during the term of the Alliance.

- CAS Arzola attended an Alliance meeting with Mr. Jacinto Ramos from the David L. Carrasco Job Corp Center on October 28, 2013 and provided some new NIOSH publications on residential construction and plan for upcoming events.
- CAS Arzola attended an Alliance meeting with Mr. Jacinto Ramos from the David L. Carrasco Job Corps Center on February 28, 2014 and provided Mr. Jacinto with OSHA Posters in English and Spanish and talked about upcoming compliance assistance and outreach opportunities.

III. Events and Products

Training and Education

- The site continues to administer the OSHA General Industry and Construction 10 hour training courses to Center students.
- The Safety/Security Manager and/or the Safety Officer provided staff and students with the following training sessions during this period:
 - a) Personal Protective Equipment
 - b) Slips, Trips and Falls: Stronger than Friction
 - c) Office Safety: Quarterly Training
 - d) GSA Vehicle Safety Orientation and Van Road Test
 - e) The Safe Operation of Utility Cars
 - f) Zero Fatalities: Texting and Driving

Outreach and Communication

- Abraham Arzola, OSHA Compliance Assistance Specialist, gave a presentation on Safety is Everyone's Responsibility to the Job Corp Safety Committee at the David L. Carrasco Job Corps Center on November 21, 2013.
- Abraham Arzola, OSHA Compliance Assistance Specialist, gave a presentation on the National Fall Prevention Campaign to fifty staff members at the David L. Carrasco Job Corps Center on June 25, 2014.
- OSHCON performed a Safety and Health Assessment at the David L. Carrasco Job Corps Center in April 2014.

Promoting the National Dialogue on Workplace Safety and Health

- The Center continues to established policies and procedures to promote a safe environment in the workplace.
- The Safety and Occupational Health Committee holds monthly meetings to report and eliminate any potential safety hazards, including a walkthrough of the

Center performed by students who report any safety concerns for corrective action.

- An independent contractor conducts annual Environmental inspections of the Career Technical Training Trades, Academic Education, and Social Development areas, including the swimming pool.
- The City of El Paso Public Health department conducts monthly inspections of the Food Service Department.
- The Center conducts monthly Fire Drills.
- The Safety Officer conducts daily Environmental and Safety walkthroughs of Center premises reporting any deficiencies for corrective action to the appropriate department heads.
- The Safety & Security Manager provides new staff and students with safety orientation training including Center policies and procedures, fire prevention and bloodborne pathogens. Staff also receives training in Office safety.
- The Safety Officer ensures that the annual licensing of fire alarms is done.
- The City of El Paso Fire Department conducts random inspections to ensure the Center is in compliance with city ordinances.
- The Safety and Security Department, in coordination with the Fire Department, conduct a semiannual live fire extinguishing activity for staff and students.
- A Pre-Survey Job Safety Analysis is conducted by the Safety Officer prior to the start of any projects on Center.
- Participated in the Department of Labor Universal Safety month in June 2014.
- Job Corps students participated in the Student Safety Survey and were compared with the National Center.

IV. Results

Type of Activity	Number of Individuals Reached or Trained	Topic(s)
OSHA 10 Hour General or Construction Industry Course	225	OSHA 10 Hour Training
New Hazard Communication Safety Data Sheets Training	480	OSHA HAZCOM SDS Training
Universal Safety Month Training	150	Safety Training
OSHA's National Fall Prevention Presentation	50	OSHA National Fall Prevention Safety Training
TOTAL	905	

V. Upcoming Milestones

- Office of Job Corps Annual OSHA Review is scheduled for February 26, 2015
- Renew Alliance Agreement between OSHA's El Paso Area Office and The David L. Carrasco Job Corp Center in October 2014