

**New Location**

**OSHA SAFETY DAY**

**Wednesday, March 26, 2008, 8:00 a.m.—3:00 p.m.**

Waubonsee Community College, Sugar Grove Campus—**Academic Professional Center**

Route 47 at Harter Road, Sugar Grove

Fee: \$59.00

*(Registration and payment must be received by March 17, 2008)*

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Please indicate the session you would like to attend for each time period indicated. This will assist us in assigning rooms, but there are no guarantees of availability. Please keep a copy of this completed form and bring it with you. *Onsite check-in and continental breakfast will be held from 8:00—8:30 a.m.*

**Time: 8:30 a.m.—9:45 a.m.**

- Basic Recordkeeping
- Voluntary Protection Programs/SHARP
- Stretch - It - Out
- Effective Training Techniques
- Accident Investigation
- Shock & Arc Flash Hazard Awareness
- OSHA Discrimination Investigations - What Employers & Employees Should Know
- Fall Protection (Construction Track)

**Time: 10:00 a.m.—11:15 a.m.**

- Supervisor Liability
- Powered Industrial Trucks (PITs)
- Lockout
- Hearing Conservation
- Permit-Required Confined Space
- Requirements for Arc Flash Assessment
- Safety Motivators
- Electrical Safety (Construction Track)

**Time: 12:15 p.m.—1:30 p.m.**

- Advanced Machine Guarding
- OSHA's Top Ten Cited Violations
- Wage and Hour Laws
- Emergency Action Plans – Preparing for the Inevitable
- A Safe and Drug-Free Workplace
- Safety Inspections and Audits
- Forklifts, Docks and Ergonomics: Tools for Managing Warehouse Safety (1<sup>st</sup> session)
- Supported Scaffolds (Construction Track)

**Time: 1:45 p.m.—3:00 p.m.**

- Bloodborne Pathogens
- Supervising the Hispanic Worker
- When OSHA Calls
- Conducting Job Safety Analysis (JSA) – A Practical Approach
- Accident Investigation
- Safety Program Requirements
- Forklifts, Docks and Ergonomics: Tools for Managing Warehouse Safety (2nd session)
- Trenching and Excavations (Construction Track)

**LUNCH BREAK—11:15 a.m. to 12.15 p.m.** *Lunch will be served in the Academic Professional Center, Room 110, and is included in the fee.*

**TO REGISTER:**

Mail this completed form with your \$59 nonrefundable check payable to Waubonsee Community College to: Waubonsee Community College, ATTN: Continuing and Professional Education, 5 E. Galena Boulevard, Aurora, Illinois 60506. Web site: [www.waubonsee.edu](http://www.waubonsee.edu). The fee includes the conference, handout materials, lunch and refreshments.

**Registration and payment must be received by March 17, 2008. Once we receive your registration, we will confirm by mailing or faxing directions/maps to the Sugar Grove Campus.**

**For Information call Wynne Swedberg at [wswedberg@waubonsee.edu](mailto:wswedberg@waubonsee.edu) or (630) 906-4120.**

*Co-Sponsored by OSHA, the Illinois On-Site Consultation Program, The National Safety Education Center at Northern Illinois University, and Waubonsee Community College*